

REGULAR MEETING
October 21, 2019
SWARTZ CREEK AREA FIRE BOARD

A regular meeting of the Swartz Creek Area Fire Board was held at Station #1, October 21, 2019. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Clayton Representative, Ken Engel
Clayton Representative, Chris Gehringer
City Representative, John Gilbert
City Representative, Rae Lynn Hicks
City Representative, John Knickerbocker
City Representative, Tom Spillane
Clayton Representative, Tammy Kapraun

Board Members Absent

Staff Present:

Attorney, Bill Cavanaugh
Fire Chief, Dave Plumb
Acct./Clerical, Kim Borse

4. ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL

• **Resolution 102119-01**

Motion by Tammy Kapraun
Second by John Gilbert

The SCAFB does hereby approve the October 2019 agenda, as presented
Motion Carried

5. APPROVAL OF MINUTES

• **Resolution 102119-02**

Motion by Tammy Kapraun
Second by Chris Gehringer

The SCAFB does hereby approve the September 2019 minutes, as presented
Motion Carried

CORRESPONDENCE:

6. INCIDENT SUMMARY REPORT

• **Resolution 102119-03**

Motion by Rae Lynn Hicks
Second by Ken Engel

The SCAFB does hereby approve the September 2019 Incident Summary, as presented
Motion Carried

PROFESSIONAL SERVICE REPORTS:

7. FIRE CHIEF REPORT-report presented by Fire Chief D. Plumb

8. FINANCIAL REPORT

• **Resolution 102119-04**

Motion by Ken Engel
Second by Chris Gehringer

The SCAFB does hereby approve the September 2019 Financial Report, as presented
Yes: Engel, Gehringer, Gilbert, Hicks, Kapraun, Spillane, Knickerbocker
Motion Carried

9. BILLS LIST

• **Resolution 102119-05**

Motion by Ken Engel

Second by Tammy Kapraun

The SCAFB does hereby approve the September 2019 Bills List, as presented

Yes: Engel, Gehringer, Gilbert, Hicks, Kapraun, Spillane, Knickerbocker

Motion Carried

10. PAYROLL

• **Resolution 102119-06**

Motion by Chris Gehringer

Second by Rae Lynn Hicks

The SCAFB does hereby approve the September 2019 Payroll, as presented

Yes: Engel, Gehringer, Gilbert, Hicks, Kapraun, Spillane, Knickerbocker

Motion Carried

COMMITTEE REPORTS:

11. Health & Safety-Engel

Personnel-Kapraun

By-Laws-Hicks

OLD BUSINESS:

12. APPARATUS STATUS-report presented by Fire Chief D. Plumb

13. PERSONAL PROTECTIVE GEAR SEALED BID

14. 2019-2021 FIRE AGREEMENT

NEW BUSINESS:

15. GENERAL LIABILITY QUOTES

• **Resolution 102119-07**

Motion by Tammy Kapraun

Second by Chris Gehringer

The SCAFB does hereby direct staff to acquire quotes for general liability

Yes: Engel, Gehringer, Gilbert, Hicks, Kapraun, Spillane, Knickerbocker

Motion Carried

GENERAL INFORMATION:

16. MUNICIPAL BILLINGS

17. FLOWER FUND BALANCE

18. OPEN TO PUBLIC

19. COMMENTS OF FIRE DEPT PERSONNEL

20. CHAIN OF COMMAND APPEALS

21. COMMENTS FROM FIREBOARD MEMBERS

22. MEETING ADJOURNMENT

23.

Meeting adjourned at 6:45 p.m. The next regular meeting will be 11/25/19 at Station 1 at 6:00 pm

Kim Borse

Accounting/Clerical Specialist,

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 10/21/2019 Swartz Creek Area Fire Board meeting:

John Knickerbocker
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board