

REGULAR MEETING
September 19, 2022
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held, September 19, 2022. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

City Representative, Rae Lynn Hicks
City Representative, John Knickerbocker
City Representative, Dave Spillane
Clayton Representative, Brian Lipe
Clayton Representative, Tom Spillane

Board Members Absent:

City Representative, John Gilbert
Clayton Representative, Tammy Kapraun

Staff Present:

Fire Chief, Dave Plumb
Acct./Clerical, Madison Warning
Attorney, Bill Cavanaugh

Staff Absent:

Others Present:
See sign in sheet

4. ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL

• **Resolution 091922-01**

Motion by Tom Spillane
Second by Brian Lipe

The SCAFB does hereby approve September 19, 2022 agenda, as presented
Motion Carried

5. APPROVAL OF MINUTES

• **Resolution 091922-02**

Motion by Raelynn Hicks
Second by Dave Spillane

The SCAFB does hereby approve the August 20, 2022, minutes, as amended
Motion Carried

CORRESPONDENCE:

6. FIRE INCIDENT SUMMARY REPORT

• **Resolution 091922-03**

Motion by Raelynn Hicks
Second by Brian Lipe

The SCAFB does hereby approve the August 2022 Fire Incident Summary, as presented
Motion Carried

7. EMS INCIDENT SUMMARY REPORT

• **Resolution 091922-04**

Motion by Brian Lipe
Second by Raelynn Hicks

The SCAFB does hereby approve the August 2022 EMS Incident Summary, as presented
Motion Carried

PROFESSIONAL SERVICE REPORTS:

8. **FIRE CHIEF REPORT**-report presented by Fire Chief D. Plumb

9. **FINANCIAL REPORT**

• **Resolution 091922-05**

Motion by Raelynn Hicks

Second by Tom Spillane

The SCAFB does hereby accept the August 2022 Financial Report, as presented

Yes: Hicks, Lipe, T. Spillane, D. Spillane, Knickerbocker

Motion Carried

10. **BILLS LIST**

• **Resolution 091922-06**

Motion by Brian Lipe

Second by Dave Spillane

The SCAFB does hereby accept the August 2022 Bills List, as presented

Yes: Hicks, Lipe, T. Spillane, D. Spillane, Knickerbocker

Motion Carried

11. **PAYROLL**

• **Resolution 091922-07**

Motion by Dave Spillane

Second by Brian Lipe

The SCAFB does hereby accept the August 2022 Payroll, as presented

Yes: Hicks, Lipe, T. Spillane, D. Spillane, Knickerbocker

Motion Carried

COMMITTEE REPORTS:

12. By-Laws-Lipe

13. Health & Safety-Hicks

14. Personnel-Kapraun

OLD BUSINESS:

15. **APPARATUS STATUS**-report presented by Fire Chief D. Plumb

16. **Utility Vehicle Status**

17. **SCBA RFP Opening**

• **Resolution 091922-08**

Motion by Tom Spillane

Second by Raelynn Hicks

The SCAFB does hereby grant Fire Chief D. Plumb permission to take the SCBA quote to the municipalities for approval as long as the quote meets specifications RFP.

Yes: Hicks, Lipe, T. Spillane, D. Spillane, Knickerbocker

Motion Carried

18. **2023 Budget**

19. **2023-2025 Fire Agreement**

NEW BUSINESS:

20. **Resignation**

• **Resolution 091922-09**

Motion by Tom Spillane

Second by Brian Lipe

The SCAFB does hereby accept the resignation of R. Fitzpatrick

Yes: Hicks, Lipe, T. Spillane, D. Spillane, Knickerbocker

Motion Carried

September 19, 2022

GENERAL INFORMATION:

- 21. MUNICIPAL BILLINGS-August**
- 22. FLOWER FUND BALANCE: \$138.41**
- 23. OPEN TO PUBLIC**
- 24. COMMENTS OF FIRE DEPT PERSONNEL**
- 25. CHAIN OF COMMAND APPEALS**
- 26. COMMENTS FROM FIREBOARD MEMBERS**
- 27. MEETING ADJOURNMENT**

Meeting adjourned at 6:40 p.m. The next regular meeting will be 10/17/2022 at Station 2 at 6:00 pm

Madison Warning
Accounting/Clerical Specialist,
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 09/19/2022 Swartz Creek Area Fire Board meeting:

John Knickerbocker
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board