

SWARTZ CREEK AREA FIREBOARD
REGULAR BOARD MEETING
August 19, 2019
6:00 P.M.

A regular meeting of the Swartz Creek Area Fire Board was held at Station #1, August 19, 2019. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

Board Members Present:

Clayton Representative, Ken Engel
Clayton Representative, Chris Gehringer
City Representative, John Gilbert
City Representative, Rae Lynn Hicks
Clayton Representative, Tammy Kapraun
City Representative, John Knickerbocker
City Representative, Tom Spillane

Board Members Absent

Staff Present:

Attorney, Bill Cavanaugh
Fire Chief, Dave Plumb
Acct./Clerical, Shelley Thompson

AGENDA: MOTION by KAPRAUN and seconded by GEHRINGER to approve agenda with the addition of Number 18 and correction to Number 16 – 7 sets of gear; ROLL CALL: YES: GILBERT, HICKS, KAPRAUN, ENGEL, GEHRINGER, SPILLANE, KNICKERBOCKER

MINUTES: MOTION by SPILLANE and seconded by HICKS to approve the July 15, 2019 Regular Meeting minutes. ROLL CALL: YES: HICKS, GEHRINGER, ENGEL, GILBERT, KAPRAUN, SPILLANE, KNICKERBOCKER

JULY INCIDENT SUMMARY REPORT: MOTION by KAPRAUN and seconded by ENGEL to approve the July 2019 Incident Summary Report as Presented. ROLL CALL: YES: KAPRAUN, SPILLANE, ENGEL, HICKS, GEHRINGER, GILBERT, KNICKERBOCKER

FIRE CHIEF REPORT – As Presented

FINANCIAL REPORT: MOTION by KAPRAUN and seconded by SPILLANE, to approve the July Financial Report as Presented – ROLL CALL: YES: KAPRAUN, HICKS, SPILLANE, GILBERT, ENGEL, GEHRINGER, KNICKERBOCKER

BILLS LIST: MOTION by GEHRINGER and seconded by ENGEL to approve July 2019 Bills List as Presented. ROLL CALL: YES: GEHRINGER, GILBERT, KAPRAUN, SPILLANE, ENGEL, HICKS, KNICKERBOCKER

PAYROLL: MOTION by GEHRINGER and seconded by ENGEL to approve July 2019 Payroll as Presented. ROLL CALL: YES: ENGEL, GEHRINGER, KAPRAUN, HICKS, GILBERT, SPILLANE, KNICKERBOCKER

APPARATUS STATUS – As Presented

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ACCOUNTING SPECIALIST POSITION: MOTION by KAPRAUN and seconded by GILBERT to instruct Fire Chief to interview 2 potential candidates for accounting specialist position. ROLL CALL: YES: KAPRAUN, SPILLANE, ENGEL, HICKS, GILBERT, KNICKERBOCKER; NO: GEHRINGER; MOTION CARRIED

RULES AND REGULATIONS: MOTION by GEHRINGER and seconded by KAPRAUN to approve the updates to the Rules and Regulations as presented. ROLL CALL: YES: HICKS, GEHRINGER, ENGEL, GILBERT, KAPRAUN, SPILLANE, KNICKERBOCKER

STATION 2 LIEUTENANT PROMOTION: MOTION by KAPRAUN and seconded by GILBERT to promote Sergeant Warning to Lieutenant position at Station 2. ROLL CALL: YES: ENGEL, HICKS, KAPRAUN, SPILLANE, GEHRINGER, GILBERT, KNICKERBOCKER

FINANCIAL AUDIT QUOTE SPECIFICATION: MOTION by GEHRINGER and seconded by HICKS to proceed with solicitation of bids for financial audit quotes. ROLL CALL: YES: HICKS, GILBERT, KAPRAUN, ENGLE, SPILLANE, GEHRINGER, KNICKERBOCKER

PERSONAL PROTECTIVE GEAR SPECIFICATIONS APPROVAL: MOTION by KAPRAUN and seconded by ENGEL, to approve the gear specifications with the modification to seven (7) sets of gear – ROLL CALL: YES: KAPRAUN, HICKS, SPILLANE, GILBERT, ENGEL, GEHRINGER, KNICKERBOCKER

2020 BUDGET: MOTION by ENGEL and seconded by GEHRINGER to approve 2020 Fire Department Operating Budget with the approval of the municipalities; ROLL CALL: YES: GILBERT, HICKS, KAPRAUN, ENGEL, GEHRINGER, SPILLANE, KNICKERBOCKER

PUMP TESTING: MOTION by ENGEL and seconded by KAPRAUN to award the pump testing to be completed by R&R. ROLL CALL: YES: KAPRAUN, SPILLANE, ENGEL, HICKS, GILBERT, KNICKERBOCKER; NO: GEHRINGER; MOTION CARRIED

MUNICIPAL BILLINGS FOR AUGUST – as presented
FLOWER FUND BALANCE IS \$209.00

PUBLIC COMMENT

COMMENTS OF FIRE DEPARTMENT PERSONNEL

CHAIN OF COMMAND APPEALS TO THE FIREBOARD

COMMENTS FROM FIREBOARD MEMBERS

Meeting adjourned at 6:39 p.m. The next regular meeting will be 09/16/19 at Station 1 at 6:00 pm

Shelley Thompson

Accounting/Clerical Specialist, Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 08/19/2019 Swartz Creek Area Fire Board meeting:

John Knickerbocker
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board