

REGULAR MEETING
July 15, 2024
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held July 15, 2024. Chairman, Tammy Kapraun, called the meeting to order at 6:00 p.m. The meeting was held at Swartz Creek Area Fire Department, Station 2 – 1494 Seymour Rd, Flint, MI 48532.

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Clayton Township Elected Representative, Tammy Kapraun
City of Swartz Creek Elected Representative, Rae Lynn Hicks
City of Swartz Creek Elected Representative, John Gilbert
Clayton Township Elected Representative, Tom Spillane
Clayton Township Citizen Representative, Brian Lipe
City of Swartz Creek Citizen Representative, Ken Brill
City of Swartz Creek Citizen Swing Representative, Rod Gardner

Board Members Absent:

Staff Present:

Others Present:

Nate Henry
Assistant Chief Steve Tabit

ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL

- **Resolution 071524-01**

Motion by John Gilbert
Second by Ken Brill

The SCAFB does hereby accept the agenda with additions.
Motion Carried Unanimously

- **APPROVAL OF MINUTES**

- **Resolution 071524-02**

Motion by Ken Brill
Second by John Gilbert

The SCAFB does hereby approve the June 17, 2024, minutes.
Motion Carried

CORRESPONDENCE:

- **FIRE INCIDENT SUMMARY REPORT**

- **Resolution 071524-03**

Motion by Brian Lipp
Second by Ken Brill

The SCAFB does hereby accepts the June Fire Incident Summary, as presented.
Motion Carried

- **EMS INCIDENT SUMMARY REPORT**

- **Resolution 071524-04**

Motion by Ken Brill
Second by Brian Lipp

The SCAFB does hereby accepts the June EMS Incident Summary, as presented.
Motion Carried

PROFESSIONAL SERVICE REPORTS:

- **FIRE CHIEF REPORT**
- **FINANCIAL REPORT**

- **Resolution 071524-05**

Motion by Brian Lipe

Second by Ken Brill

The SCAFB does hereby accept the June 2024 Financial Report, as presented.

Yes: Spillane, Gilbert, Gardner, Lipe, Hicks, Kapraun, Brill

Motion Carried

- **BILLS LIST**

- **Resolution 071524-06**

Motion by Ken Brill

Second by Jon Gilbert

The SCAFB does hereby accept the June 2024 Bills List, as presented.

Yes: Kapraun, Spillane, Gilbert, Gardner, Lipe, Hicks, Kapraun, Brill

Motion Carried

- **PAYROLL**

- **Resolution 071524-07**

Motion by Rae Lynn Hicks

Second by Ken Brill

The SCAFB does hereby accept the June 2024 Payroll, as presented.

Yes: Hicks, Kapraun, Spillane, Gilbert, Gardner, Lipe, Brill

Motion Carried

COMMITTEE REPORTS:

- **BY-LAWS** – Chairperson Lipe, Kapraun, Brill – Nothing to report.
- **HEALTH & SAFETY** – Chairperson Hicks, Kapraun, Plumb, Tabit, Cole, J. Diekman, Herr
No report
- **PERSONNEL** – Chairperson Gardner, Kapraun, Hicks – No Report

OLD BUSINESS:

- **APPARATUS STATUS** – All units are in service.
- **ATTORNEY POSITION MI-** No movement.

NEW BUSINESS

- **NEW EMPLOYEES FOR HIRE(S)**

that was appropriate.

- **Resolution 041524-08**

Motion by: Brian Lipe

Second by Ken Brill

Does hereby accepts the Fire Chiefs recommendation and approve the hiring of Dan Merriam, with up to 6 months' probation and Landon Fee for a one-year probation, pending physical exam and drug screening.

Yes: Hicks, Kapraun, Spillane, Gilbert, Gardner, Lipe, Brill

- **FOAM PURCHASE-**

that was appropriate.

Resolution 041524-08

Motion by: Brian Lipe

Second by Ken Brill

Discussion: Self life of product is 20years, both bidders quoted the same product, this is the first replacement since the PFAS issue. Depending on the size or complexity of the incident will determine the amount of foam needed. No reporting will be required to the DEQ for this product only the foam on the older trucks, and none of the foam is used in training, instead, dish/laundry soap is used to simulate.

Does hereby approve the lowest bidder of Macqueen in the amount of \$1,830 for the purchase of foam.

Yes: Hicks, Kapraun, Spillane, Gilbert, Gardner, Lipe, Brill

GENERAL INFORMATION:

- **MUNICIPAL BILLINGS – June**
- **FLOWER FUND BALANCE: \$(105.42)**
- **OPEN TO PUBLIC**
Nate Henry – Consider changing the requirement of the packet to be less than one week to avoid additions each week.
- **COMMENTS OF FIRE DEPT PERSONNEL - None**
- **CHAIN OF COMMAND APPEALS - None**
- **COMMENTS FROM FIREBOARD MEMBERS - None**
- **MEETING ADJOURNMENT**

The meeting was adjourned at 6:19 pm. The next regular meeting will be 08/19/2024 at **Station 2** at 6:00 pm.

Dave Plumb
Fire Chief
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 7/15/2024 Swartz Creek Area Fire Board meeting:

Tammy Kapraun
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board