

REGULAR MEETING
May 18, 2020
SWARTZ CREEK AREA FIRE BOARD

Due to the Corvid 19 regulations, the regular meeting of the Swartz Creek Area Fire Board was held via Zoom, May 18, 2020. Chairman, John Knickerbocker, called the meeting to order at 6:14 p.m.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Clayton Representative, Brian Lipe
City Representative, John Knickerbocker
City Representative, Rae Lynn Hicks
City Representative, John Gilbert (*lost connection*)
Clayton Representative, Tom Spillane
Clayton Representative, Tammy Kapraun

Board Members Absent: None

City Representative, Dave Spillane (*couldn't connect*)

Staff Present:

Attorney, Bill Cavanaugh
Fire Chief, Dave Plumb
Acct./Clerical, Kim Borse

Staff Absent: None

- 4. ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**

- **Resolution 051820-01**

Motion by Tammy Kapraun

Second by John Gilbert

The SCAFB does hereby approve the May 2020 agenda, as presented
Motion Carried

- 5. APPROVAL OF MINUTES**

Next meeting date incorrect

- **Resolution 051820-02**

Motion by Tom Spillane

Second by Tammy Kapraun

The SCAFB does hereby approve the April 2020 minutes, as corrected
Motion Carried

CORRESPONDENCE:

- 6. INCIDENT SUMMARY REPORT**

- **Resolution 051820-03**

Motion by Rae Lynn Hicks

Second by Tammy Kapraun

The SCAFB does hereby approve the April 2020 Incident Summary, as presented
Motion Carried

PROFESSIONAL SERVICE REPORTS:

- 7. FIRE CHIEF REPORT**-report presented by Fire Chief D. Plumb
- 8. FINANCIAL REPORT** (*J. Gilbert lost connection for remainder of meeting*)

- **Resolution 051820-04**

Motion by Tammy Kapraun

Second by Rae Lynn Hicks

The SCAFB does hereby approve the April 2020 Financial Report, as presented
Yes: Hicks, Kapraun, Lipe, T. Spillane, Knickerbocker
Motion Carried

9. BILLS LIST

• **Resolution 051820-05**

Motion by Tammy Kapraun

Second by Rae Lynn Hicks

The SCAFB does hereby approve the April 2020 Bills List, as presented

Yes: Hicks, Kapraun, Lipe, T. Spillane, Knickerbocker

Motion Carried

10. PAYROLL

• **Resolution 051820-06**

• Motion by Tom Spillane

• Second by Tammy Kapraun

The SCAFB does hereby approve the April 2020 Payroll, as presented

Yes: Hicks, Kapraun, Lipe, T. Spillane, Knickerbocker

Motion Carried

COMMITTEE REPORTS:

Health & Safety-

Personnel-Kapraun

By-Laws-Hicks, Kapraun, Lipe

OLD BUSINESS:

11. APPARATUS STATUS-report presented by Fire Chief D. Plumb

12. 2020-2021 WORKMAN'S COMP PROPOSALS – None received. Chief to contact vendors

NEW BUSINESS:

13. ALT INSURANCE FOR FIREFIGHTERS – Chief to follow up

14. BY-LAWS

GENERAL INFORMATION:

15. MUNICIPAL BILLINGS

16. FLOWER FUND BALANCE: \$173.00

17. OPEN TO PUBLIC

18. COMMENTS OF FIRE DEPT PERSONNEL

19. CHAIN OF COMMAND APPEALS

20. COMMENTS FROM FIREBOARD MEMBERS

21. MEETING ADJOURNMENT

Meeting adjourned at 6:47 p.m. The next regular meeting will be 06/15/2020 at Station 1 at 6:00 pm

Kim Borse
Accounting/Clerical Specialist,
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 05/18/2020 Swartz Creek Area Fire Board meeting:

John Knickerbocker
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board