

REGULAR MEETING
May 16, 2022
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held, May 16, 2022. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

City Representative, Rae Lynn Hicks
City Representative, John Knickerbocker
City Representative, John Gilbert
City Representative, Dave Spillane
Clayton Representative, Brian Lipe
Clayton Representative, Tom Spillane
Clayton Representative, Tammy Kapraun

Board Members Absent:

Staff Present:

Fire Chief, Dave Plumb via Cellphone
Fire Assistant Chief, Steve Tabit
Acct./Clerical, Madison Warning
Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

See sign in sheet

- 4. ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**

- **Resolution 051622-01**

Motion by John Gilbert

Second by Tom Spillane

The SCAFB does hereby approve the May 16, 2022 agenda, as amended

Motion Carried

- 5. APPROVAL OF MINUTES**

- **Resolution 051622-02**

Motion by Tom Spillane

Second by John Gilbert

The SCAFB does hereby approve the April 18, 2022, minutes, as presented

Motion Carried

CORRESPONDENCE:

- 6. FIRE INCIDENT SUMMARY REPORT**

- **Resolution 051622-03**

Motion by Raelynn Hicks

Second by Brian Lipe

The SCAFB does hereby approve the April 2022 Fire Incident Summary, as presented

Motion Carried

- 7. EMS INCIDENT SUMMARY REPORT**

- **Resolution 051622-04**

Motion by John Gilbert

Second by Brian Lipe

The SCAFB does hereby approve the April 2022 EMS Incident Summary, as presented

Motion Carried

PROFESSIONAL SERVICE REPORTS:

8. FIRE CHIEF REPORT-report presented by Fire Chief D. Plumb

• **Resolution 051622-05**

Motion by Brian Lipe

Second by Tom Spillane

The SCAFB does hereby accept the April 2022 Fire Chief Report, as presented
Motion Carried

9. FINANCIAL REPORT

• **Resolution 051622-06**

Motion by Tom Spillane

Second by Tammy Kapraun

The SCAFB does hereby accept the April 2022 Financial Report, as presented
Yes: Gilbert, Hicks, Lipe, D. Spillane, T. Spillane, Kapraun, Knickerbocker
Motion Carried

10. BILLS LIST

• **Resolution 051622-07**

Motion by Raelynn Hicks

Second by Dave Spillane

The SCAFB does hereby approve the April 2022 Bills List, as presented
Yes: Gilbert, Hicks, Lipe, D. Spillane, T. Spillane, Kapraun, Knickerbocker
Motion Carried

11. PAYROLL

• **Resolution 051622-08**

Motion by Brian Lipe

Second by Tammy Kapraun

The SCAFB does hereby approve the April 2022 Payroll, as presented
Yes: Gilbert, Hicks, Lipe, D. Spillane, T. Spillane, Kapraun, Knickerbocker
Motion Carried

COMMITTEE REPORTS:

12. By-Laws-Lipe

13. Health & Safety-Hicks

14. Personnel-Kapraun

OLD BUSINESS:

15. APPARATUS STATUS-report presented by Fire Chief D. Plumb

a. 1993 Chevy-Sold

16. Grass Truck Purchase update

NEW BUSINESS:

17. SCBA Evaluation

GENERAL INFORMATION:

18. MUNICIPAL BILLINGS-April

19. FLOWER FUND BALANCE: \$142.00

20. OPEN TO PUBLIC

21. COMMENTS OF FIRE DEPT PERSONNEL

22. CHAIN OF COMMAND APPEALS

23. COMMENTS FROM FIREBOARD MEMBERS

24. MEETING ADJOURNMENT

May 16, 2022

Meeting adjourned at 6:35 p.m. The next regular meeting will be 06/20/2022 at Station 1 at 6:00 pm

Madison Warning

Accounting/Clerical Specialist,
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 03/21/2022 Swartz Creek Area Fire Board meeting:

Tammy Kapraun
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board