

REGULAR MEETING

DECEMBER 21, 2009

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, December 21, 2009. Chairman, Mike Messer, called the meeting to order at 6:00p.m.

I. CALL TO ORDER:

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- Clayton Representative, Norvel Johnson
- City Representative, Rick Clolinger
- City Representative, Dave Hurt

Board Members Absent:

- City Representative, Ray Thornton

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Karen Merriam, Firefighter
- Anthony Davis, Firefighter
- Kevin VanArsdale, Firefighter
- Joe Yambrick, Firefighter
- James Barr, II, Firefighter
- Richard Abrams, City of Swartz Creek
- Boots Abrams, City of Swartz Creek

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 122109-01**
Motion by Dave Hurt
Second by Norvel Johnson

The SCAFD Board does hereby approve the agenda as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

D. SPECIAL PRESENTATION: NONE

II. APPROVAL OF MINUTES

A. NOVEMBER 16, 2009 BOARD MEETING

- **Resolution 122109-02**
Motion by Dave Hurt
Second by Rick Clolinger

The SCAFD Board does hereby approve the minutes of the November 16, 2009 board meeting, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:

A. NOVEMBER INCIDENT SUMMARY REPORT:

- **Resolution 122109-03**
Motion by Norvel Johnson
Second by Rick Derby

The SCAFD Board does hereby accept the November 2009 Incident Summary, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. NOVEMBER FINANCIAL STATEMENT:

- **Resolution 122109-04**
Motion by Greg Childers
Second by Dave Hurt

The SCAFD Board does hereby approve the November 2009 financial statement, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

B. NOVEMBER BILLS LIST:

- **Resolution 122109-05**
Motion by Rick Derby
Second by Norvel Johnson

The SCAFD Board does hereby approve the November 2009 bills list, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

V. COMMITTEE REPORTS:

- A. *BY-LAWS COMMITTEE MEETING: Twp approved Sergeant's job description*
- B. *HEALTH & SAFETY COMMITTEE: NONE*
- C. *PERSONNEL COMMITTEE: report from Chief Cole*
- D. *FIRE AGREEMENT COMPLIANCY COMMITTEE: report from Dave Hurt*

- **Resolution 122109-06**
Motion by Dave Hurt
Second by Rick Clolinger

The SCAFD Board does hereby direct staff to apply for a DBA

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

VI. OLD BUSINESS

- A. *APPARATUS UPDATE:*
1. *Monthly report from Batt. Chief King*

B. ANNUAL AUDIT QUOTES:

- **Resolution 122109-07**
Motion by Dave Hurt
Second by Norvel Johnson

The SCAFD Board does hereby accept the auditing bid from Roy, Noye and Associates for the 2009 fiscal year, in the amount of \$2300.00.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

VII. NEW BUSINESS

A. ANNUAL AIR COMPRESSOR MAINTENANCE:

- **Resolution 122109-08**
Motion by Dave Hurt
Second by Greg Childers

The SCAFD Board does hereby approve hiring Southeast Equipment to maintain the breathing air compressor for one year at a cost of \$930.00.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

B. EXTRICATION EQUIPMENT ANNUAL MAINTENANCE:

- **Resolution 122109-09**
Motion by Dave Hurt
Second by Rick Clolinger

The SCAFD Board does hereby approve hiring LTM Fire Equipment Sales and Service to perform the annual maintenance on all Amkus tools and pumps for a cost of \$1,500.00.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

VIII. GENERAL INFORMATION

- A. *MUNICIPAL BILLINGS*
- B. *NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE*
- C. *MEMBER TO COME OFF PROBATION: NONE*
- D. *MEMBERS RESIGNING/TERMINATING: NONE*
- E. *MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE*
- F. *FLOWER FUND IS \$30*
- G. *SOG 426, 602, 603*
- H. *CHECK FROM BLUMERICH'S FOR SALE OF MOBILE AND PORTABLE RADIOS*
- I. *AIR SOURCE ONE BANKRUPTCY LETTER*

IX. OPEN TO THE PUBLIC:

Dick & Boots Abrams: Merry Christmas
Prosperous New Year
Thank you for service to fire department

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Childers: Merry Christmas
Good job on the fire agreement report
Hurt: Merry Christmas
Pleased with the sale of equipment, appreciates the effort
Derby: Good job on the parade, thank you to personnel
Merry Christmas and have a good New Year
Johnson: Consumers Energy Invoice status? A vendor application form has been submitted
Clolinger: Happy Holidays
Messer: Have a safe and happy New Year

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 6:40 p.m. The next regular meeting will be 01/18/10 at Station 2 at 7:00 pm

MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.