

REGULAR MEETING

October 17, 2016

SWARTZ CREEK AREA FIRE DEPARTMENT

A regular meeting of the Swartz Creek Area Fire Board was held at Station #1, October 17, 2016. Chairman, John Knickerbocker, called the meeting to order at 6:11p.m.

I. CALL TO ORDER:

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Board Members Present:

- City Representative, John Knickerbocker
- City Representative, Richard Abrams
- City Representative, Joel McRee
- Clayton Representative, Ted Henry
- Clayton Representative, Tammy Kapraun
- Clayton Representative, Ken Engel
- City Representative, Rick Clolinger

Board Members Absent:

Staff Present:

- Attorney, Bill Cavanaugh
- Fire Chief, Brent Cole
- Acct./Clerical, Kim Borse

Staff Absent: None

Others Present:

- Lania Rocha, Swartz Creek View
- Jack King, Batt. Chief
- Bob Plumb, Firefighter
- Curt Porath, City of Swartz Creek
- Fay Porath, City of Swartz Creek
- Boots Abrams, City of Swartz Creek
- Ken Brill, City of Swartz Creek
- Sandi Brill, City of Swartz Creek

C. AGENDA: ADDITIONS/CHANGES/DELETIONS:

- **Resolution 101716-01**
Motion by Joel McRee
Second by Tammy Kapraun

The SCAFD Board does hereby add VII.C.2 and VII.F to the agenda and approve the agenda as amended.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

D. SPECIAL PRESENTATION: Certificates of Appreciation given to Richard and Boots Abrams for their years of service to the Swartz Creek Area Fire Board.

II. APPROVAL OF MINUTES

A. SEPTEMBER 19, 2016 BOARD MEETING

- **Resolution 101716-02**
Motion by Ted Henry
Second by Richard Abrams

The SCAFD Board does hereby approve the minutes of September 19, 2016 board meeting, as presented.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

III. CORRESPONDENCE:

A. SEPTEMBER INCIDENT SUMMARY REPORT:

- **Resolution 101716-03**
Motion by Rick Clolinger
Second by Joel McRee

The SCAFD Board does hereby accept the September 2016 Incident Summary, as presented.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. SEPTEMBER FINANCIAL STATEMENT:

- **Resolution 101716-04**
Motion by Tammy Kapraun
Second by Joel McRee

SWARTZ CREEK AREA FIRE DEPARTMENT BOARD MEETING

October 17, 2016

The SCAFD Board does hereby approve the September 2016 financial statement, as presented

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

B. SEPTEMBER BILLS LIST:

- **Resolution 101716-05**

Motion by Joel McRee

Second by Tammy Kapraun

The SCAFD Board does hereby approve the September 2016 bills list, as presented

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

V. COMMITTEE REPORTS:

A. *BY-LAWS COMMITTEE MEETING: NONE*

B. *HEALTH & SAFETY COMMITTEE: NONE*

C. *PERSONNEL COMMITTEE: Report to be given at next regular board meeting.*

D. *FIRE AGREEMENT COMPLIANCY COMMITTEE: NONE*

VI. OLD BUSINESS

A. *APPARATUS UPDATE:*

1. *Monthly report from Batt. Chief King*

B. *GENERAL LIABILITY INSURANCE: Bid requests sent out*

C. *2016 FEMA GRANT STATUS REPORT: No report*

D. *TURN OUT GEAR BID OPENING: One bid from Douglass Safety Systems received \$6225.00*

- **Resolution 101716-06**

Motion by Joel McRee

Second by Rick Clolinger

The SCAFD Board does hereby direct the Chief to analyze the bids received to determine compliancy and proceed with purchasing from the lowest compliant bid with email notification to the Board

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

E. *2017 BUDGET:*

- **Resolution 101716-07**

Motion by Joel McRee

Second by Richard Abrams

The SCAFD Board does hereby accept the 2017 budget and directs the Chief to submit it to the municipalities for consideration.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

VII. NEW BUSINESS

A. *MEMBERS TO BE PLACED ON PROBATION: NONE*

B. *MEMBER TO COME OFF PROBATION: NONE*

C. *MEMBERS RESIGNING/TERMINATING: B. Scott, E. Merriam*

- **Resolution 101716-08**

Motion by Joel McRee

Second by Tammy Kapraun

The SCAFD Board does hereby accept the resignation of Lt. Brian Scott effective October 1 2016.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

- **Resolution 101716-09**

Motion by Joel McRee

Second by Richard Abrams

The SCAFD Board does hereby accept the resignation of Asst. Chief, Eric Merriam effective November 30, 2016.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

D. *MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE*

E. *POSTING OF THE STATION 1 LIEUTENANT POSITION:*

- **Resolution 101716-10**

Motion by Rick Clolinger

Second by Tammy Kapraun

The SCAFD Board does hereby approve the posting of the Station 1 Lieutenant's position.

YES: Abrams, Clolinger, Engel, Henry, McRee, Kapraun, Knickerbocker

NO: None Motion declared carried

F. POSTING OF THE ASSISTANT CHIEF'S POSITION:

• Resolution 101716-11

Motion by Tammy Kapraun

Second by Joel McRee

The SCAFD Board does hereby approve the posting of the Assistant Chief's position.

YES: Abrams, Clolinger, McRee, Kapraun, Knickerbocker

NO: Engel, Henry

Motion declared carried

VIII. GENERAL INFORMATION

A. MUNICIPAL BILLINGS FOR SEPTEMBER

B. FLOWERS FUND BALANCE IS \$124.00

C. MONTHLY FIRE PREVENTION REPORT: Report from Sgt. Fitzpatrick

IX. OPEN TO THE PUBLIC:

B. Abrams: Thank you for the Certificate of Appreciation

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Henry: Thank you to the Abrams for their many years of service

Engel: Thank you to the Abrams for their service.

Abrams: Thank you to the Board for putting up with him

Thank you to Curt Porath for serving his remaining term

Thank you to the Mayor for allowing him to serve on this board

It's been a privilege

McRee: Thank you to the Abrams for their service. Won't be able to replace their knowledge.

Clolinger: Thank you to the Abrams for their service

Sad to see Lt Scott and AC Merriam leaving.

Kapraun: Thank you to the Abrams for their service.

Enjoyed the open houses

Knickerbocker: Thank you to the Abrams for their service not only to the Fire Board but also to the many committees they sit on

Meeting adjourned at 6:45 p.m. The next regular meeting will be 11/21/16 at Station 1 at 6:00 pm

Kim Borse

Accounting/Clerical Specialist

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 10/17/2016 Swartz Creek Area Fire Board meeting:

John Knickerbocker
Chairman
Swartz Creek Area Fire Board

Tammy Kapraun
Vice Chairman
Swartz Creek Area Fire Board