

# REGULAR MEETING

September 18, 2017

## SWARTZ CREEK AREA FIRE DEPARTMENT

A regular meeting of the Swartz Creek Area Fire Board was held at Station #1, September 18, 2017. Chairman, Ken Engel, called the meeting to order at 6:00 p.m.

### **I. CALL TO ORDER:**

- PLEDGE OF ALLEGIANCE
- ROLL CALL

### **Board Members Present:**

- City Representative, Rick Clolinger
- Clayton Representative, Ted Henry
- Clayton Representative, Ken Engel
- Clayton Representative, Robert Widigan
- Clayton Representative, Tammy Kapraun
- City Representative, John Knickerbocker

### **Board Members Absent:**

- City Representative, Curt Porath

### **Staff Present:**

- Attorney, Bill Cavanaugh
- Fire Chief, Brent Cole
- Acct./Clerical, Shelley Thompson

### **Staff Absent:** None

- **AGENDA: ADDITIONS/CHANGES/DELETIONS: CORRESPONDENCE – ADDITION**

ADDITION OLD BUSINESS – Update regarding Engine 22

Motion by KAPRAUN

Second by WIDIGAN

The SCAFD Board does hereby approve the agenda for the September 18, 2017 meeting with the addition of Old Business – Update regarding Engine 22.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL

NO: None

Motion declared carried

- **SPECIAL PRESENTATION: RECOGNITION OF KIMBERLY A. BORSE FOR 22 YEARS OF DEDICATED SERVICE**

- **Resolution 091817-01**

Motion by WIDIGAN

Second by HENRY

The SCAFD Board does hereby recognize and thank Kimberly A. Borse for 22 years of dedicated service.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL

NO: None

Motion declared carried

### **Accountant/Clerical Specialist Pay Rate**

- **Motion to increase Accountant/Clerical Specialist Pay rate to \$14 effective immediately.**

Motion by HENRY

Second by KNICKERBOCKER

YES: KNICKERBOCKER, KAPRAUN, WIDIGAN, HENRY, ENGEL

NO: CLOLINGER

Motion declared passed

BRING BACK TOPIC REGARDING FIRE CHIEF COFINDENCE THAT WAS TABLED ON AUGUST 21, 2017  
FIREBOARD MEETING

- **Motion to bring back topic**

Motion by HENRY

Second by KAPRAUN  
YES: KNICKERBOCKER, KAPRAUN, WIDIGAN, HENRY, CLOLINGER, ENGEL  
NO: None Motion declared passed

The Fire Board runs the Fire Department through the Fire Chief who serves at the pleasure of the Board. There have been questions about whether the Fire Board has continued confidence in the Chief of the Department and for this reason a resolution is placed upon the agenda.

- **Motion: Be it resolved that the Fire Board continues to have confidence in the Chief of the Fire Department.**  
Motion by HENRY  
Second by KAPRAUN  
YES: CLOLINGER, KNICKERBOCKER  
NO: KAPRAUN, WIDIGAN, HENRY, ENGEL Motion declared failed

There having been a vote of no confidence in the Chief of the Fire Department. I hereby move that the Fire Department Chief be immediately release from his employment with the Swartz Creek Area Fire Department.

- **Motion: Be it resolved that the Fire Board immediately releases the Chief of the Fire Department from his employment with the Swartz Creek Area Fire Department.**  
Motion by WIDIGAN  
Second by HENRY  
YES: KAPRAUN, WIDIGAN, HENRY, ENGEL  
NO: CLOLINGER, KNICKERBOCKER Motion declared passed

**6:20 p.m. Chairperson Engle called for a 15 minute break**  
**6:39 reconvened**

- \* **Motion: Form a Personnel Committee to discuss and determine if any possible severance for Former Fire Chief Brent Cole.**  
Motion by KAPRAUN  
Second by HENRY

The SCAFD Board does hereby approve to form a personnel committee to determine possible severance for Former Fire Chief Brent Cole.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
NO: None Motion declared carried

- \* **Motion: Instruct Personnel Committee to recommend the process to replace the Chief**  
Motion by KAPRAUN  
Second by HENRY

The SCAFD Board does hereby approve to instruct personnel committee to recommend the process to replace the Chief, with the final decision to be approved by the entire SCAFD Board

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
NO: None Motion declared carried

- \* **Motion: Appoint Assistant Chief David Plumb as Interim Chief of Swartz Creek Area Fire Department**  
Motion by KAPRAUN  
Second by HENRY

The SCAFD Board does hereby appoint Assistant Chief David Plumb as Interim Chief of Swartz Creek Area Fire Department effective immediately.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
NO: None Motion declared carried

**II. APPROVAL OF MINUTES**

**A. August 21, 2017 BOARD MEETING**

- \* **Resolution 091817-02**

Motion by KAPRAUN  
Second by WIDIGAN

The SCAFD Board does hereby approve the minutes of the August 21, 2017 Board Meeting, as presented.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
NO: None Motion declared carried

**III. CORRESPONDENCE:**

**B. AUGUST INCIDENT SUMMARY REPORT:**

- **Resolution 091817-03**  
Motion by HENRY  
Second by WIDIGAN

The SCAFD Board does hereby accept the August 2017 Incident Summary, as presented.

YES: CLOLINGER, KNICKERBOCKER, KAPRAUN, HENRY, WIDIGAN, ENGEL  
NO: None Motion declared carried

**IV. PROFESSIONAL SERVICE REPORTS:**

**A. AUGUST FINANCIAL STATEMENT:**

- **Resolution 091817-04**  
Motion by WIDIGAN  
Second by HENRY

The SCAFD Board does hereby approve the August 2017 Financial Statement, as presented.

YES: CLOLINGER, HENRY, KNICKERBOCKER, KAPRAUN, WIDIGAN, ENGEL  
NO: None Motion declared carried

**B. AUGUST BILLS LIST:**

- **Resolution 091817-05**  
Motion by WIDIGAN  
Second by HENRY

The SCAFD Board does hereby approve the August 2017 Bills List, as presented

YES: CLOLINGER, HENRY, KNICKERBOCKER, KAPRAUN, WIDIGAN, ENGEL  
NO: None Motion declared carried

**C. AUGUST PAYROLL LIST:**

- **Resolution 091817-06**  
Motion by WIDIGAN  
Second by HENRY

The SCAFD Board does hereby approve the August 2017 Payroll, as presented

YES: CLOLINGER, HENRY, KNICKERBOCKER, KAPRAUN, WIDIGAN, ENGEL  
NO: None Motion declared carried

**V. OLD BUSINESS**

**A. APPARATUS UPDATE:**

1. *Monthly report from Batt. Chief King – As Presented and discussed –*
  - A. *Engine 22 repairs discussed*  
*Bids for repair have been received – HENRY motioned and rescinded to accept bids after discussion and it was determined that more information is needed.*
2. *Station 1 report from Captain Cole – As Presented – report emailed*
3. *Station 2 report from Captain McKnight –As Presented*

**B. 2016 FEMA GRANT STATUS REPORT: Nothing new to report**

**PUBLIC SAFETY BUILDING (PSB) UTILITIES:**

- \* **Motion: Approve the additional payment of utilities to City of Swartz Creek up to 73% of the total utility bills in exchange for use of additional office areas.**  
Motion by ENGLE  
Second by KAPRAUN

The SCAFD Board does hereby approve the Public Safety Building Utilities increase and the increase in additional building usage.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
NO: None Motion declared carried

PUBLIC SAFETY BUILDING (PSB) UTILITIES PURCHASES:

- \* **Motion: Approve the purchase of additional supplies and furnishings to update and secure additional building space.**

Motion by KAPRAUN  
 Second by HENRY

The SCAFD Board does hereby approve the purchase of additional supplies and furnishings to update and secure additional building space.

- \* \$1000 phones, installation, network switch and accessories
- \* \$200 re-key 8 locks
- \* \$2000 suitable computers (laptop or desktop) and furnishings.

YES: CLOLINGER, HENRY, WIDIGAN, KNICKERBOCKER, KAPRAUN, ENGEL  
 NO: None Motion declared carried

**VI. NEW BUSINESS**

A. PERSONNEL NOTIFICATIONS OF RECOMMENDATIONS:

1. *Sedrick Fornari, hired September 19, 2016, assigned to Station 1, is certified Firefighter I/II*

**Resolution 091817-06**

Motion by KAPRAUN  
 Second by WIDIGAN

The SCAFD Board does hereby place Sedrick Fornari on regular status with the SCAFD.

YES: KNICKERBOCKER, KAPRAUN, CLOLINGER, HENRY, WIDIGAN, ENGEL  
 NO: None Motion declared carried

2. *Dominic Fornari, residing Brady St & Miller, would be assigned to Station 1, has been recommended by the Pre-Employment Panel to proceed with hiring, pending results of his physical.*

**Resolution 091817-07**

Motion by WIDIGAN  
 Second by CLOLINGER

The SCAFD Board does hereby place Dominic Fornari on one-year probation with the SCAFD.

YES: Clolinger, Henry, Knickerbocker, Kapraun, Porath, Tucker, Engel  
 NO: None Motion declared carried

Josh Klamert, Station 1, has submitted his resignation (attached) effective October 1, 2017.

**Resolution 091817-08**

Motion by KNICKERBOCKER  
 Second by CLOLINGER

The SCAFD Board does hereby accept the resignation of Josh Klamert effective October 1, 2017 with regrets.

YES: KNICKERBOCKER, KAPRAUN, CLOLINGER, HENRY, TUCKER, ENGEL  
 NO: None Motion declared carried

Lonnie Harper III, Station 1, has submitted his resignation (attached) effective September 11, 2017.

**Resolution 091817-09**

Motion by WIDIGAN  
 Second by KNICKERBOCKER

The SCAFD Board does hereby accept the resignation of Lonnie Harper III effective September 11, 2017 with regrets.

YES: KNICKERBOCKER, KAPRAUN, CLOLINGER, HENRY, TUCKER, ENGEL  
 NO: None Motion declared carried

- A. *TURN-OUT GEAR BID SPECIFICATION: It is recommended the bids be analyzed by Battalion Chief/Quartermaster Tabit to determine compliancy and proceed with ordering the lowest compliant bid with notification of the results being sent to the Fireboard members.*

- **Resolution 091817-10**

Motion by KAPRAUN

Second by HENRY

YES: CLOLINGER, KNICKERBOCKER, KAPRAUN, HENRY, WIDIGAN, ENGEL

NO: None

Motion declared carried

- B. The SCAFD Board does hereby request Battalion Chief/Quartermaster Tabit to review bids received from First Due, Douglas Safety Systems and SAMM to determine compliancy and proceed with ordering the lowest compliant bid with notification of the results being sent to the Fireboard members.

**VIII. GENERAL INFORMATION**

- A. MUNICIPAL BILLINGS FOR AUGUST
- B. FLOWERS FUND BALANCE IS \$89.00 (purchase of Kim Borse's plaque for \$35)
- C. MONTHLY FIRE PREVENTION REPORT: As presented
- D.

**IX. OPEN TO THE PUBLIC:**

- Joel McCree – Swartz Creek resident – expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Ken Brill - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Richard Abrams - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Steve Shumaker - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Raylan Hicks III - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Rob Brandt - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Mike Treiger - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Sandy Brill - expressed her disapproval of the Board's decision to remove Brent Cole from his duties, reminded residents that they can appeal to the Swartz Creek City Council and Clayton Township Board of Trustees to overrule this decision
- Brad Lindsey - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Penny Messer - expressed her disapproval of the Board's decision to remove Brent Cole from his duties
- Jim Brandt - expressed his disapproval of the Board's decision to remove Brent Cole from his duties
- Anthony Karhoff - expressed his disapproval of the Board's decision to remove Brent Cole from his duties

**X. COMMENTS OF FIRE DEPARTMENT PERSONNEL,** Lt. Robert Fitzpatrick read a letter on behalf of the Fire Fighters Association in support of Brent Cole.

**XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE**

**XII. COMMENTS OF THE FIREBOARD:**

- CLOLINGER – reiterated that he has made his feelings known both professionally and personally and would like to remind the community we need to come together.
- KNICKERBOCKER, WIDIGAN and KAPRAUN – Congradulations to Sedric Fornari and Dominic Fornari

Meeting adjourned at 7:42 p.m. The next regular meeting will be 10/16/17 at Station 1 at 6:00 pm

Shelley Thompson  
Accounting/Clerical Specialist  
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 09/18/2017 Swartz Creek Area Fire Board meeting:

\_\_\_\_\_  
Ken Engel  
Chairman  
Swartz Creek Area Fire Board

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Rick Clolinger  
Secretary/Treasurer  
Swartz Creek Area Fire Board