

REGULAR MEETING

AUGUST 17, 2009

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, August 17, 2009. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- Clayton Representative, Norvel Johnson
- City Representative, Rick Clolinger
- City Representative, Ray Thornton
- City Representative, Dave Hurt

Board Members Absent:

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Jeff Kelley, Firefighter
- Joe Yambrick, Firefighter

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 081709-01**
Motion by Dave Hurt
Second by Norvel Johnson

The SCAFD Board does hereby approve the additions of VI.A.2 to the agenda and approve the agenda as amended.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

D. SPECIAL PRESENTATION:

II. APPROVAL OF MINUTES

A. JUNE 15, 2009 BOARD MEETING

- **Resolution 081709-02**
Motion by Dave Hurt
Second by Greg Childers

The SCAFD Board does hereby approve the minutes of the June 15, 2009 board meeting, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:

A. JUNE INCIDENT SUMMARY REPORT:

- **Resolution 081709-03**
Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby accept the June 2009 Incident Summary, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

B. JULY INCIDENT SUMMARY REPORT:

- **Resolution 081709-04**
Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby accept the July 2009 Incident Summary, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. JUNE FINANCIAL STATEMENT:

- **Resolution 081709-05**

Motion by Rick Derby
Second by Norvel Johnson

The SCAFD Board does hereby approve the June 2009 financial statement, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

B. JULY FINANCIAL STATEMENT:

• **Resolution 081709-06**

Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby approve the July 2009 financial statement, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

C. JUNE BILLS LIST:

• **Resolution 081709-07**

Motion by Norvel Johnson
Second by Dave Hurt

The SCAFD Board does hereby approve the June 2009 bills list, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

D. JULY BILLS LIST:

• **Resolution 081709-08**

Motion by Greg Childers
Second by Dave Hurt

The SCAFD Board does hereby approve the July 2009 bills list, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

V. COMMITTEE REPORTS:

A. *BY-LAWS COMMITTEE MEETING: NONE*

B. *HEALTH & SAFETY COMMITTEE: NONE*

C. *PERSONNEL COMMITTEE: NONE*

VI. OLD BUSINESS

A. APPARATUS UPDATE:

- 1. *Monthly report from Batt. Chief King*
- 2. *Tanker 23*

• **Resolution 081709-09**

Motion by Greg Childers
Second by Dave Hurt

The SCAFD Board does hereby motion for discussion the repair of T-23.

YES: Unanimous with a show of hands
NO: None Motion declared carried

• **Resolution 081709-10**

Motion by Ray Thornton
Second by Greg Childers

The SCAFD Board does hereby approve the repair of T-23's alternator by C&S Motors for the approximate cost of \$474.00 plus the cost of belts, and have the air conditioning analyzed with a cost estimate to be given to Chairman Messer.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

B. 2008 FUND BALANCE REIMBURSEMENT: *Waiting on municipalities*

C. ITEMS FOR DISPOSAL:

• **Resolution 081709-11**

Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby approve the bids from the silent auction for the fire dept's equipment and the recycling and disposal of the remaining equipment that did not sell at the silent auction.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

VII. NEW BUSINESS

A. *NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE*

B. *MEMBER TO COME OFF PROBATION: NONE*

C. *MEMBERS RESIGNING/TERMINATING: R. Spillane, R. Brandt, J. Edgerton*

• **Resolution 081709-12**

Motion by Dave Hurt

Second by Rick Clolinger

The SCAFD Board does hereby accept the resignations of Ryan Spillane, Robb Brandt, and Joe Edgerton with regret. The Board also directs the Chief to send out letters to those resigning thanking them for their service and to invite J. Edgerton and family to the next board meeting to receive a certificate of appreciation for his 31 years of service.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

E. ANNUAL PUMP MAINTENANCE AND TESTING::

• Resolution 081709-13

Motion by Dave Hurt

Second by Ray Thornton

The SCAFD Board does hereby grant Chief Cole permission to have Front Line Services perform the annual pump maintenance/testing at a cost of \$1655.00.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

F. TURN OUT GEAR BID SPECIFICATION:

• Resolution 081709-14

Motion by Dave Hurt

Second by Norvel Johnson

The SCAFD Board does hereby allow Chief Cole to send out bid specifications for 10 sets of turn out gear.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

G. 2010 BUDGET:

• Resolution 081709-15

Motion by Dave Hurt

Second by Richard Derby

The SCAFD Board does hereby approve the addition of VII.G. to the agenda.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

• Resolution 081709-16

Motion by Dave Hurt

Second by Greg Childers

The SCAFD Board does hereby accept the 2010 budget as presented and directs the Chief to forward the budget to the municipalities for consideration and approval.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer

NO: Clolinger Motion declared carried

VIII. GENERAL INFORMATION

A. MUNICIPAL BILLINGS

B. FLOWER FUND IS CURRENTLY \$30.00

C. SCAFD ORGANIZATIONAL CHART

D. 2008 FEMA GRANT AMENDMENT

E. ELMS RD ELEMENTARY THANK YOU

F. SOG 510

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Thornton: Thank you for hard work on the budget and equipment disposal

Childers: Echoes comments

Johnson: Thank you for budget-it is a guideline for next year

Clolinger: None

Derby: Thank you for work on budget-good to see a reduction from last year

Hurt: None

Messer: Hope the municipalities recognize the importance of the fire dept and can reach a balance with their other depts. regarding budget cuts.

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 8:32 p.m. The next regular meeting will be 09/21/09 at Station 2 at 7:00 pm

MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.