

REGULAR MEETING

JUNE 21, 2010

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, June 21, 2010. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- City Representative, Rick Clolinger
- City Representative: Boots Abrams

Board Members Absent:

- City Representative, Ray Thornton
- City Representative, Dave Hurt

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent: none.

Others Present:

- Jack King, Batt. Chief
- Karen Merriam, Firefighter
- Jeff Kelly, Firefighter

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 062110-01**
Motion by Boots Abrams
Second by Rick Derby

The SCAFD Board does hereby approve the addition of VII.C.1. and change to VIII.C. and approve the agenda as amended.

YES: Abrams, Childers, Clolinger, Derby, Messer

NO: None

Motion declared carried

D. SPECIAL PRESENTATION: NONE

II. APPROVAL OF MINUTES

A. MAY 17, 2010 BOARD MEETING

- **Resolution 062110-02**
Motion by Rick Derby
Second by Boots Abrams

The SCAFD Board does hereby approve the minutes of the May 17, 2010 board meeting, as presented.

YES: Abrams, Childers, Clolinger, Derby, Messer

NO: None

Motion declared carried

III. CORRESPONDENCE:

A. MAY INCIDENT SUMMARY REPORT:

- **Resolution 062110-03**
Motion by Greg Childers
Second by Rick Derby

The SCAFD Board does hereby accept the May 2010 Incident Summary, as presented

YES: Abrams, Childers, Clolinger, Derby, Messer

NO: None

Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. MAY FINANCIAL STATEMENT:

- **Resolution 062110-04**
Motion by Rick Derby
Second by Boots Abrams

The SCAFD Board does hereby approve the May 2010 financial statement, as presented

YES: Abrams, Childers, Clolinger, Derby, Messer

NO: None

Motion declared carried

V. COMMITTEE REPORTS:

A. BY-LAWS COMMITTEE MEETING: NONE

B. HEALTH & SAFETY COMMITTEE: NONE

C. PERSONNEL COMMITTEE: Evaluation form distributed to Board Members with return date of 07/02/10.

D. FIRE AGREEMENT COMPLIANCY COMMITTEE:

1. Investment Policy

- Resolution 062110-05

Motion by Boots Abrams
Second by Rick Clolinger

The SCAFD Board does hereby approve the Investment Policy as amended.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

2. Cost Recovery

- Resolution 062110-06

Motion by Boots Abrams
Second by Greg Childers

The SCAFD Board does hereby approve the amendment to the cost recovery recommendation.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

- Resolution 062110-07

Motion by Boots Abrams
Second by Greg Childers

The SCAFD Board does hereby approve the cost recovery recommendation and directs the Chief to forward it to the municipalities.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

VI. OLD BUSINESS

A. APPARATUS UPDATE:

1. Monthly report from Batt. Chief King

VII. NEW BUSINESS

A. NEW MEMBER(S) TO BE PLACED ON PROBATION: D. Merriam

- Resolution 062110-08

Motion by Boots Abrams
Second by Rick Derby

The SCAFD Board does hereby place Daniel Merriam on 1 year probation with the SCAFD, pending background check and physical results.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

B. MEMBER TO COME OFF PROBATION: D. Hill

- Resolution 062110-09

Motion by Boots Abrams
Second by Rick Clolinger

The SCAFD Board does hereby place Daniel Hill on regular status with the SCAFD.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

C. MEMBERS RESIGNING/TERMINATING: B. Wistuba

- Resolution 062110-10

Motion by Boots Abrams
Second by Rick Derby

The SCAFD Board does hereby accept the resignation of Bryan Wistuba, effective 06/17/2010.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

E. HUNDRED CLUB OF FLINT: Grant received for safety equipment in the amount of \$3,294.50.

- Resolution 062110-11

Motion by Rick Derby
Second by Rick Clolinger

The SCAFD Board does hereby direct the Chief to purchase safety equipment as specified in the Hundred Club grant.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

- Resolution 062110-12

Motion by Boots Abrams
Second by Rick Derby

The SCAFD Board does hereby direct the Chief to send a certification of appreciation to the Hundred Club of Flint.

SWARTZ CREEK AREA FIRE DEPARTMENT BOARD MEETING

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YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

F. POLICY 114:

• **Resolution 062110-13**

Motion by Boots Abrams
Second by Rick Clolinger

The SCAFD Board does hereby approve the updates to policy #114.

YES: Abrams, Childers, Clolinger, Derby, Messer
NO: None Motion declared carried

VIII. GENERAL INFORMATION

- A. MUNICIPAL BILLINGS
- B. MAY BILLS LIST
- C. SCAFD ORGANIZATIONAL CHART
- D. CITY OF FLINT THANK YOU LETTER
- E. ANN & BILL SAMIDA RECEIVED THE AMERICAN RED CROSS HERO AWARD
- F. TWO FEMA GRANT REQUESTS HAVE BEEN SUBMITTED
- G. ELMS ELEMENTARY THANK YOU NOTE
- H. AUDIT REPORT REPLACEMENT PAGE

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Clolinger: Apologized for missing last couple of meetings
 Childers: None
 Derby: Congratulations to Dan Merriam & Dan Hill
 Thank you to those who worked on Hundred Club grant
 Thank you to those who worked on FEMA grant
 Abrams: Echoes Derby's statements
 Thank you to those that helped with sister's smoke detectors
 Messer: Echoes previous statements
 Thank you to compliance committee for their work
 Thank you to personnel committee for their work

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:38 p.m. The next regular meeting will be 07/19/10 at Station 2 at 7:00 pm

*MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD*

*KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.*