

SWARTZ CREEK AREA FIREBOARD  
REGULAR BOARD MEETING  
JUNE 18, 2018  
6:00 P.M.

A regular meeting of the Swartz Creek Area Fire Board was held at Station #1, June 18, 2018. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

**Board Members Present:**

Clayton Representative, Ken Engel arrived at  
Clayton Representative, Chris Gehringer  
City Representative, Rae Lynn Hicks  
Clayton Representative, Tammy Kapraun  
City Representative, John Knickerbocker  
City Representative, Curt Porath  
City Representative, Rick Clolinger

**Board Members Absent**

Clayton Representative, Ken Engel (arrived at 6:15p.m.)

**Staff Present:**

Attorney, Bill Cavanaugh  
Fire Chief, Dave Plumb  
Acct./Clerical, Shelley Thompson

AGENDA: MOTION by CLOLINGER and seconded by GEHRINGER to approve agenda ROLL CALL: YES: CLOLINGER, GEHRINGER, KAPRAUN, HICKS, PORATH, KNICKERBOCKER  
SPECIAL PRESENTATION/ANNOUNCEMENTS

ROY, NOYE & WARREN 2017 AUDIT PRESENTATION – MOTION by PORATH and seconded by HICKS to accept the 2017 Audit as Presented ROLL CALL: YES: KAPRAUN, HICKS, PORATH, CLOLINGER, GEHRINGER, KNICKERBOCKER

MINUTES: MOTION by GEHRINGER and seconded by CLOLINGER to approve the April 2018 meeting minutes. ROLL CALL: YES: KAPRAUN, HICKS, GEHRINGER, PORATH, CLOLINGER, KNICKERBOCKER

APRIL INCIDENT SUMMARY REPORT; MOTION by CLOLINGER and seconded by KAPRAUN to approve the April 2018 Incident Summary Report as Presented. ROLL CALL: YES: KAPRAUN, ENGLE, HICKS, GEHRINGER, PORATH, CLOLINGER, KNICKERBOCKER

MAY INCIDENT SUMMARY REPORT: MOTION by GEHRINGER and seconded by KAPRAUN to approve the May 2018 Incident Summary Report as Presented. ROLL CALL: YES: HICKS, GEHRINGER, PORATH, KAPRAUN, ENGLE, CLOLINGER, KNICKERBOCKER

FIRE CHIEF REPORT – As Presented

APRIL FINANCIAL REPORT : MOTION by GEHRINGER and seconded by ENGLE to approve the April Financial Report as Presented – MOTION RESCINDED – NO ACTION TAKEN

MAY FINANCIAL REPORT – NO ACTION TAKEN

SWARTZ CREEK AREA FIREBOARD  
REGULAR BOARD MEETING  
JUNE 18, 2018  
6:00 P.M.

The Board instructed Chief Plumb to research and submit bids for accounting software that will satisfy the requirements of the board. Chief Plumb will also research if a new computer is necessary for the accounting software to work appropriately.

APRIL BILLS LIST: MOTION by CLOLINGER and seconded by KAPRAUN to approve April 2018 Bills List as Presented. ROLL CALL: YES: HICKS, GEHRINGER, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

MAY BILLS LIST: MOTION by KAPRAUN and seconded by PORATH to approve the May 2018 Bills List as Presented. ROLL CALL: YES: GEHRINGER, HICKS, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

APRIL PAYROLL: MOTION by ENGLE and seconded by GEHRINGER to approve April 2018 Payroll as Presented. ROLL CALL: YES: HICKS, GEHRINGER, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

MAY PAYROLL: MOTION by ENGLE and seconded by GEHRINGER to approve the May 2018 Payroll as Presented. ROLL CALL: YES: ENGLE, GEHRINGER, HICKS, KAPRAUN, PORATH, CLOLINGER, KNICKERBOCKER

APPARATUS STATUS – HONORARY BATTALION CHIEF JACK KING – As Presented

100 CLUB GRANT APPROVAL: MOTION by PORATH and seconded by KAPRAUN to approve a purchase of \$3238 from Apollo Fire Equipment for gloves and accept reimbursement from the 100 Club. ROLL CALL: YES: HICKS, GEHRINGER, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

CLAYTON TOWNSHIP P.D. TAHOE: MOTION by GEHRINGER and seconded by KAPRAUN to accept a Chevrolet Tahoe as a donation from the Clayton Township Police Department. ROLL CALL: YES: HICKS, GEHRINGER, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

WORKMAN'S COMPENSATION: MOTION by GEHRINGER and seconded by CLOLINGER to approve Workman's Compensation Policy from Michigan Municipal League in the amount of \$5416.00. ROLL CALL: YES: KAPRAUN, ENGLE, HICKS, GEHRINGER, PORATH, CLOLINGER, KNICKERBOCKER

MEMBER'S COMING OFF PROBATION – JAMES DIEKMAN: MOTION by KAPRAUN and seconded by HICKS to place James Diekman on Regular Status. ROLL CALL: YES: ENGLE, GEHRINGER, HICKS, KAPRAUN, PORATH, CLOLINGER, KNICKERBOCKER

PERSONNEL RECOMMENDATIONS: MOTION by KAPRAUN and seconded by PORATH to approve the following new hires pending background checks. ROLL CALL: YES: GEHRINGER, HICKS, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

1. Angela Simpson
2. Jordyn Henderson
3. Sawyer Tabit

SWARTZ CREEK AREA FIREBOARD  
REGULAR BOARD MEETING  
JUNE 18, 2018  
6:00 P.M.

DAMAGED EQUIPMENT: MOTION by PORATH and seconded by KAPRAUN to instruct Chief Plumb to treat damaged pager as casualty and will require no repayment. Additionally, all future incidents will be investigated and addressed individually. ROLL CALL: YES: PORATH, HICKS, GEHRINGER, KAPRAUN, ENGLE, CLOLINGER, KNICKERBOCKER

RESIGNATIONS: MOTION by CLOLINGER and seconded by KAPRAUN to accept the resignations of Tyler Kolanowski and Nathan Faris with regrets. ROLL CALL: YES: HICKS, GEHRINGER, KAPRAUN, ENGLE, PORATH, CLOLINGER, KNICKERBOCKER

MUNICIPAL BILLINGS FOR MAY

FLOWER FUND BALANCE IS \$89.00

PUBLIC COMMENT

COMMENTS OF FIRE DEPARTMENT PERSONNEL

CHAIN OF COMMAND APPEALS TO THE FIREBOARD

COMMENTS FROM FIREBOARD MEMBERS

Meeting adjourned at 7:30 p.m. The next regular meeting will be 07/16/17 at Station 1 at 6:00 pm

Shelley Thompson  
Accounting/Clerical Specialist  
Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 06/18/2018 Swartz Creek Area Fire Board meeting:

---

John Knickerbocker  
Chairman  
Swartz Creek Area Fire Board

---

Rae Lynn Hicks  
Secretary/Treasurer  
Swartz Creek Area Fire Board