

REGULAR MEETING

MAY 18, 2009

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #2, May 18, 2009. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Norvel Johnson
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- City Representative, Ray Thornton
- City Representative, Dave Hurt

Board Members Absent:

- City Representative, Rick Clolinger

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Karen Merriam, Firefighter
- Tim McKnight, Firefighter
- Greg Baker, Firefighter
- Rich Tesner, Lieutenant

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 051809-01**
Motion by Dave Hurt
Second by Norvel Johnson

The SCAFD Board does hereby approve removing Boots Abram from the By-laws committee and approve the agenda as amended.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

D. 2008 AUDIT REPORT: M. Krampe from Roy, Noye & Assoc. presented the 2008 audit report

- **Resolution 051809-02**
Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby accept the 2008 audit report as presented.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

II. APPROVAL OF MINUTES

A. APRIL 20, 2009 BOARD MEETING

- **Resolution 051809-03**
Motion by Greg Childers
Second by Dave Hurt

The SCAFD Board does hereby approve the minutes of the April 20, 2009 board meeting, as presented.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:

A. APRIL INCIDENT SUMMARY REPORT:

- **Resolution 051809-04**
Motion by Rick Derby
Second by Dave Hurt

The SCAFD Board does hereby accept the April 2009 Incident Summary, as presented

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. APRIL FINANCIAL STATEMENT:

• Resolution 051809-05

Motion by Norvel Johnson
Second by Dave Hurt

The SCAFD Board does hereby approve the April 2009 financial statement, as presented

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

B. APRIL BILLS LIST:

• Resolution 051809-06

Motion by Rick Derby
Second by Greg Childers

The SCAFD Board does hereby approve the April 2009 bills list, as presented.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

V. COMMITTEE REPORTS:

- A. BY-LAWS COMMITTEE MEETING: NONE
- B. HEALTH & SAFETY COMMITTEE: NONE
- C. PERSONNEL COMMITTEE: NONE

VI. OLD BUSINESS

A. APPARATUS UPDATE:

1. Monthly report from Batt. Chief King

B. 2008 FUND BALANCE REIMBURSEMENT: Waiting for meeting between City Mgr. and Township Supervisor

VII. NEW BUSINESS

- A. NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE
- B. MEMBER TO COME OFF PROBATION: T. McKnight, B. Wistuba, J. Yambrick

• Resolution 051809-07

Motion by Norvel Johnson
Second by Dave Hurt

The SCAFD Board does hereby place Tim McKnight, Bryan Wistuba, and Joe Yambrick on regular status with the SCAFD, effective April 21, 2009.

YES: Childers, Derby, Hurt, Johnson, Thornton, Messer
NO: None Motion declared carried

- C. MEMBERS RESIGNING/TERMINATING: NONE
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

VIII. GENERAL INFORMATION

- A. MUNICIPAL BILLINGS
- B. FLOWER FUND IS CURRENTLY \$30.00
- C. POLICIES TABLE OF CONTENTS
- D. SOG 404
- E. SOG 420
- F. SOG 602
- G. FIREBOARD PHONE LIST

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

- Thornton: Congratulations to firefighters placed on regular status
Would like email addresses for board members
- Johnson: None
- Hurt: Received a model of a cost recovery ordinance from MML
- Childers: Welcome back to Norvel
- Derby: Congratulations to firefighters
Apologized for missing last month's meeting
- Messer: Echoes sentiments

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:28 p.m. The next regular meeting will be 06/15/09 at Station 1 at 7:00 pm

MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.