

# REGULAR MEETING

APRIL 19, 2010

## SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, April 19, 2010. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

### I. CALL TO ORDER:

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

#### Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- City Representative, Ray Thornton
- City Representative, Dave Hurt

#### Board Members Absent:

- City Representative, Rick Clolinger
- City Representative: City representative was not appointed

#### Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

#### Staff Absent:

#### Others Present:

- Jack King, Batt. Chief

### C. ELECTION OF OFFICERS:

- **Resolution 041910-01**  
Motion by Dave Hurt  
Second by Greg Childers

The SCAFD Board does hereby nominate and elect Mike Messer to the position of Chairman.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

- **Resolution 041910-02**  
Motion by Ray Thornton  
Second by Rick Derby

The SCAFD Board does hereby nominate and elect Dave Hurt to the position of Vice-Chairman.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

- **Resolution 041910-03**  
Motion by Greg Childers  
Second by Dave Hurt

The SCAFD Board does hereby nominate and elect Ray Thornton to the position of Secretary/Treasurer.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

### D. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 041910-04**  
Motion by Dave Hurt  
Second by Rick Derby

The SCAFD Board does hereby approve the additions of VII.G., VIII. F. & G. to the agenda and approve the agenda as amended.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

### E. SPECIAL PRESENTATION: NONE

### II. APPROVAL OF MINUTES

#### A. FEBRUARY 15, 2010 BOARD MEETING

- **Resolution 041910-05**  
Motion by Rick Derby  
Second by Dave Hurt

The SCAFD Board does hereby approve the minutes of the February 15, 2010 board meeting, as presented.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**III. CORRESPONDENCE:****A. FEBRUARY INCIDENT SUMMARY REPORT:**

- **Resolution 041910-06**

Motion by Dave Hurt  
Second by Rick Derby

The SCAFD Board does hereby accept the February 2010 Incident Summary, as presented

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**B. MARCH INCIDENT SUMMARY REPORT:**

- **Resolution 041910-07**

Motion by Rick Derby  
Second by Dave Hurt

The SCAFD Board does hereby accept the March 2010 Incident Summary, as presented

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**IV. PROFESSIONAL SERVICE REPORTS:****A. FEBRUARY FINANCIAL STATEMENT:**

- **Resolution 041910-08**

Motion by Dave Hurt  
Second by Rick Derby

The SCAFD Board does hereby approve the February 2010 financial statement, as presented

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**B. MARCH FINANCIAL STATEMENT:**

- **Resolution 041910-09**

Motion by Dave Hurt  
Second by Greg Childers

The SCAFD Board does hereby approve the March 2010 financial statement, as presented

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**V. COMMITTEE REPORTS:**

A. *BY-LAWS COMMITTEE MEETING: NONE*

B. *HEALTH & SAFETY COMMITTEE: NONE*

C. *PERSONNEL COMMITTEE:*

- **Resolution 041910-10**

Motion by Ray Thornton  
Second by Greg Childers

The SCAFD Board does hereby approve the addition of Fire Chiefs duties to state: The Fire Chief may involve the Swartz Creek Area Fire Department in Genesee County Coordination and make personnel available as he determines sufficient to support the endeavor.

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

D. *FIRE AGREEMENT COMPLIANCY COMMITTEE: report from Dave Hurt*

- **Resolution 041910-011**

Motion by Dave Hurt  
Second by Ray Thornton

The SCAFD Board does hereby rescind Resolution 021510-09: the drafting of an alternative Investment and Cash Management Policy designating the municipalities as holders of the remaining fund balance. The committee will continue with the original draft.

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

- **Resolution 041910-012**

Motion by Dave Hurt  
Second by Ray Thornton

The SCAFD Board does hereby adopt Policy #120 as amended.

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**VI. OLD BUSINESS****A. APPARATUS UPDATE:**

1. *Monthly report from Batt. Chief King*

**VII. NEW BUSINESS**

A. *NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE*

- B. MEMBER TO COME OFF PROBATION: NONE
- C. MEMBERS RESIGNING/TERMINATING: R. Miller

- **Resolution 041910-013**

Motion by Dave Hurt  
 Second by Greg Childers

The SCAFD Board does hereby accept the resignation of Ronald Miller, effective March 12, 2010, with regrets.

YES: Childers, Derby, Hurt, Thornton, Messer  
 NO: None Motion declared carried

- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE
- E. FIRE CHIEF ANNUAL EVALUATION: Personnel committee to meet with Chief Cole
- F. ADDITION OF COORDINATION TO THE CHIEFS JOB DESCRIPTION:
- G. FELONY CONVICTION & MILITARY RECORD INFORMATION:

- **Resolution 041910-014**

Motion by Greg Childers  
 Second by Dave Hurt

The SCAFD Board does hereby refuse to examine applicants, to the Fire Department, with felony convictions on their record.

YES: Childers, Derby, Hurt, Thornton, Messer  
 NO: None Motion declared carried

**VIII. GENERAL INFORMATION**

- A. MUNICIPAL BILLINGS
- B. FEBRUARY BILLS LIST
- C. MARCH BILLS LIST
- D. SOG 602 UPDATE
- E. MR & MRS KENNEY THANK YOU
- F. 2009 FEMA GRANT REJECTION
- G. CLAYTON TWP TOWN HALL MEETING: 04/29/2010

**IX. OPEN TO THE PUBLIC:** NONE

**X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF:** NONE

**XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD:** NONE

**XII. COMMENTS OF THE FIREBOARD:**

Childers: None  
 Thornton: None  
 Hurt: None  
 Derby: Congratulations to re-elected board members  
 Messer: Ditto

**XIII. ADJOURNMENT OF MEETING:**

Meeting adjourned at 8:00 p.m. The next regular meeting will be 05/17/10 at Station 2 at 7:00 pm

MIKE MESSER  
 CHAIRMAN  
 SWARTZ CREEK AREA FIRE BOARD

KIM BORSE  
 ACCOUNTING/CLERICAL SPECIALIST  
 SWARTZ CREEK AREA FIRE DEPT.