

DATE: DECEMBER 21, 2009
TIME: **6:00 PM (NOTE: Earlier start time to accommodate City Council)**
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. NOVEMBER 16, 2009 MEETING:

- III. CORRESPONDENCE:
 - A. NOVEMBER INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. NOVEMBER FINANCIAL REPORT:

 - B. NOVEMBER BILLS LIST

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:
On November 23, 2009, communications was sent to both Clayton Township and Swartz Creek requesting approval to change the By Laws to include the position of Sergeant.

 - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)
Results of the meeting held Thursday, December 17, 2009 starting at 7PM.

 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.

 - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Dave Hurt, Richard Derby, Ray Thornton and Attorney Bill Cavanaugh.
Report from the meeting held on December 4, 2009:

VI. OLD BUSINESS:

A. APPARATUS UPDATE from Battalion Chief Jack King-

1. Apparatus status report attached

B. ANNUAL AUDIT QUOTES (*postponed from the November 16, 2009 meeting*):

Kim Borse has requested quotes for our annual audit from a period of 2009 through 2011 (3 years). The deadline for the quotes is (was) November 13.

Presentation of quotes from Kim Borse:

Quotes were requested from the following Flint area vendors: Roy Noye & Associates, Taylor & Morgan, Conly & Johnson, Daig & Daig, Plante & Moran, and Yeo & Yeo. Only two vendors replied. Three vendors replied in writing that there were not interested in providing a quote. One vendor was not heard from.

| Vendor | 2009 | 2010 | 2011 |
|------------------|------------------|------------------|------------------|
| Roy Noye & Assoc | Estimate \$2,300 | Estimate \$2,300 | Estimate \$2,300 |
| Taylor & Morgon | \$3,900 | \$4,100 | \$4,300 |

VII. NEW BUSINESS:

A. ANNUAL AIR COMPRESSOR MAINTENANCE: Quotes have been received from 4 vendors for NFPA and manufacturer compliance maintenance. Quotes include one complete maintenance every 6 months and 2 additional air samples in between. These 2 additional air samples will be conducted by the SCAFD to help save money. The quote does not include any repairs. The following was received.

| Vendor | Amount |
|--|----------|
| Breathing Air Systems, Michigan Center, MI | 1,161.80 |
| R&R Fire Truck Repair, Northville, MI | 968.04 |
| Southeast Equipment, Tory, MI | 930.00 |
| West Shore Fire, Allendale, MI | 1,490.80 |

Chief Cole requests permission to allow Southeast Equipment to maintain our breathing air compressor for one year for a total \$930.00.

B. EXTRICATION EQUIPMENT ANNUAL MAINTENANCE: Attached is quote from LTM Fire Equipment Sales & Service to annual maintain our extrication tools and pumps. They are the only Amkus maintenance company in Michigan. West Shore use to handle this, but discontinued the service.

Chief Cole requests permission to have LTM Fire Equipment Sales and Service perform the annual maintenance on all Amkus tools and pumps for a total of \$1,500.00.

C.

D.

VIII. GENERAL INFORMATION:

A. MUNICIPAL BILLINGS for November

B. MEMBERS FOR PLACEMENT ON PROBATION: none

C. MEMBERS ELIGIBLE TO COME OFF PROBATION: none

D. MEMBERS RESIGNING/TERMINATING: none

E. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

F. The flower fund balance is currently \$30.00.

G. SOG's 426, 602 & 603 copies indicating corrections and clean.

H. Letter from Blumerich Communications and check photo copy indicating finalization of mobile and portable radio disposal.

I. Bankruptcy letter received December 14, 2009 associated with Air Source One.

J.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XII. COMMENTS FROM FIREBOARD MEMBERS:

XIII. MEETING ADJOURNMENT: