

DATE: DECEMBER 19, 2016
TIME: 6:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
 - 1. Pinning of badges for newly appointed Assistant Chief and Lieutenant
- I. APPROVAL OF MINUTES
 - A. NOVEMBER 21, 2016 MEETING
- III. CORRESPONDENCE:
 - A. NOVEMBER INCIDENT SUMMARY REPORT
- IV. PROFESSIONAL SERVICE REPORTS:
 - A. NOVEMBER FINANCIAL REPORT
 - B. NOVEMBER BILLS LIST
- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Tammy Kapraun, Ted Henry and Bill Cavanaugh:
 - B. HEALTH AND SAFETY COMMITTEE: Chairman Ted Henry (Members Chief Cole, Assistant Chief Merriam, Association Station 1 Trustee Todd Beedy and Association Station 2 Trustee Lori McKerracher)
 - C. PERSONNEL COMMITTEE: Chairman Rick Clolinger, Tammy Kapraun and John Knickerbocker.
 - 1. Fire Chief Employment Agreement
 - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Richard Abrams, Ted Henry, John Knickerbocker and Attorney Bill Cavanaugh.
- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Honorary Battalion Chief Jack King-
 - 1. Apparatus status report attached

B. GENERAL LIABILITY INSURANCE: The following bids were received and reviewed:

Vendor	Amount
Michigan Municipal League (1)	\$13,911.00
Michigan Township Participating Plan (2)	\$13,392.00

(1) Company would not quote beyond 2017. However increases usually are limited to 3% annually.

(2) Company quote is for 3 years as the specification requested.

Chief Cole recommends proceed with insurance coverage with Michigan Township Participating Plan in the amount of \$13,392.00 for 2017, 2018 and 2019, notwithstanding changes in coverage or apparatus purchases or disposal.

C. 2016 FEMA GRANT STATUS REPORT: nothing new to report.

D. 2017 BUDGET STATUS: A meeting was held with Swartz Creek and Clayton Township representatives on Wednesday, November 30.

E. ANNUAL INVENTORY: The topic was discussed at a budget meeting held on November 30, 2016. The Fire Agreement spells out what the annual inventory shall consist of and will be followed accordingly.

VII. NEW BUSINESS:

A. MEMBERS FOR PLACEMENT ON PROBATION:

1. Joshua Klamert, for station 1, was previously with the Clio Area Fire Department. He is certified FF I & II. The Pre-Employment Panel has recommended to proceed with hiring. He has been given a physical slip. Turn out gear we have in inventory does not fit him properly. This topic is listed below.

Chief Cole recommends placing Joshua Klamert on one year probation with the SCAFD, pending results of his physical.

B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none

C. MEMBERS RESIGNING/TERMINATING: none

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

E. STATION 1 SERGEANT PROMOTION:

F. BATTALION CHIEF PROMOTION:

G. MABAS (Mutual Aid Bos Alarm System) agreement approval:

Chief Cole requests permission to sign the MABAS agreement presented at the November 21, 2016 meeting on behalf of the Swartz Creek Area Fire Department.

H. APPROVAL OF 2017 MEETING DATES: Attached is a proposed 2017 Fireboard meeting date schedule for consideration.

I. TURN OUT GEAR PURCHASE: The turn out gear in inventory does not properly fit Joshua Klamert. Douglass Safety, the turnout gear low bid for 2016, has provided an extension letter until February 28, 2017 with the original quote (attached) for your review.

Chief Cole requests permission to purchase one set of turn out gear to accommodate the size for new recruit Joshua Klamert from Douglass Safety in the amount of \$2,075.00 including shipping.

J. Accountanting Clerical Specialist job posting status: A total of 8 applications have been received, with one withdraw as of December 12, 2016. Discussion for further action.

K. WIRES RESPONSES: Attached is the list of wires related alarms that the SCAFD have responded to from 12/1/15 to 11/30/16.

Discussion:

VIII. GENERAL INFORMATION:

A. MUNICIPAL BILLINGS for NOVEMBER

B. Flowers fund balance \$124.00.

C. Monthly Fire Prevention Activity Report: no activity to report

D.

E.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE: none

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none

XII. COMMENTS FROM FIRE BOARD MEMBERS:

XIII. MEETING ADJOURNMENT: