

DATE: NOVEMBER 16, 2009
TIME: 7:00 PM
LOCATION: STATION 2
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
 - 1. Presentation of uniform quote information by Rich Tesner, who has to leave early for another commitment.

- II. APPROVAL OF MINUTES
 - A. OCTOBER 19, 2009 MEETING:

- III. CORRESPONDENCE:
 - A. OCTOBER INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. OCTOBER FINANCIAL REPORT:

 - B. OCTOBER BILLS LIST

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:

The position of Sergeant is noted in the 2010 Budget. An addition to the By Laws is in order to proceed with posting. Attached is draft of the duties and guideline for succession, modeled after the Lieutenant positions. The position of Sergeant does NOT receive any additional pay, other than the current hourly rate paid as Firefighter.

 - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)
It has been 3 years since the committee has met to review all of the SOG's

 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.

- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 - 1. Apparatus status report attached

 - B. ITEMS FOR DISPOSAL: Chief Cole left a message on Nov. 11 requesting finalization of radios sold or not on eBay.

C. FIRE AGREEMENT STATUS: Included in your packet is a copy of the signed agreement. Also included is Chief Cole's interpretations of some of the changes, an employment agreement, letter of concern and investment policy examples from Swartz Creek, Clayton Township and the Grand Blanc Fire Department.

Discussion:

D. UNIFORM QUOTE: Included in your packet is the analysis and recommendation from Lieutenant Rich Tesner regarding purchasing of uniforms.

Chief Cole requests permission to proceed with Lieutenant Rich Tesner's recommendation for the purchase of uniforms from the 2009 Budget.

VII. NEW BUSINESS:

A. MEMBERS FOR PLACEMENT ON PROBATION: none

B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none

C. MEMBERS RESIGNING/TERMINATING: none

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

E. PURCHASE OF MINITOR V PAGERS: Attached are documents referencing the need to upgrade all our dispatch pagers to Minitor V's. This is due to the FCC narrow banding that will take effect on January 1, 2013. Genesee 911 is required to upgrade and only transmit within a 6.25 kHz range, by then. Once that takes effect, none of our Minitor III and IV pagers will be able to receive the signal. We currently have budgeted 5 Minitor V pagers for 2009. None are budgeted for 2010. In order to accomplish the transition, 20 more pagers will have to be budgeted for 2011 and 2012.

Captain Tabit acquired three (3) quotes. They are listed below:

Vendor	Quote Amount	Trade In	Final Cost (1)
Blumerich	2,072.00	15.00 each	1,997.00
P&W Paging	2,256.00	Minitor III = 40.00 Minitor IV = 60.00	Max = 2,056.00 Min = 1,956.00
Radiophone	2,120.50	No trade in	2,120.50

(1) To be determined by operability of pager being traded in.

At this time, we plan on trading in only Minitor III pagers, since they are the oldest.

Chief Cole requests permission to purchase Five (5) Minitor V pagers, with associated trade in of 5 Minitor III pagers, from Blumerich Communications in the amount of \$1,997.00 including shipping.

F. APPROVAL OF THE 2010 FIREBOARD MEETING SCHEDULE: Included with your packet is the 2010 schedule for approval.

G. ANNUAL AUDIT QUOTES: Kim Borse has requested quotes for our annual audit from a period of 2009 through 2011 (3 years). The deadline for the quotes is (was) November 13. Presentation of quotes from Kim Borse:

F.

H.

VIII. GENERAL INFORMATION:

A. MUNICIPAL BILLINGS for October

B. The flower fund balance is currently \$30.00.

C. The 25th Annual Christmas Parade is scheduled for December 5, starting at 6PM. The Association is encouraging all the Fireboard members to participate as judges. If you can be there as a judge, please indicate so.

D. SOG 413; Department Dress Uniform. A corrected and clean copy are attached.

E. Thank you letter from the Swartz Creek Middle School

F.

G.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XII. COMMENTS FROM FIREBOARD MEMBERS:

XIII. MEETING ADJOURNMENT: