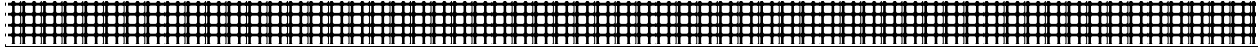


DATE: SEPTEMBER 18, 2017
TIME: 6:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
 - 1. *Kim Borse has advised she can not attend the meeting this month to receive her 22 year plaque.*
 - E. ACCOUNTING CLERICAL SPECIALIST PAY INCREASE TO \$14.00 PER HOUR:
 - F. TOPIC TABLED AT THE AUGUST 21 MEETING:

The Fire Board runs the Fire Department through the Fire Chief who serves at the pleasure of the Board. There have been questions about whether the Fire Board has continued confidence in the Chief of the Department and for this reason a resolution is placed upon the agenda.

Motion: Be it resolved that the Fire Board continues to have confidence in the Chief of the Fire Department.
 - G. There having been a vote of no confidence in the Chief of the Fire Department. I hereby move that the Fire Department Chief be immediately release from his employment with the Swartz Creek Area Fire Department.
- II. APPROVAL OF MINUTES
 - A. AUGUST 21, 2017 MEETING
- III. CORRESPONDENCE:
 - A. AUGUST INCIDENT SUMMARY REPORT
- IV. PROFESSIONAL SERVICE REPORTS:
 - A. AUGUST FINANCIAL REPORT
 - B. AUGUST BILLS LIST
 - C. AUGUST PAYROLL
- V. OLD BUSINESS:
 - A. APPARATUS AND STATION STATUS -
 - 1. Honorary Battalion Chief Jack King, (attached)
 - a. Status of Engine 22 engine replacement: Cost to diagnose the status of the engine was \$630.00.

Quotes have been received as follows:

Vendor	Amount Used	Amount New
Cooks Diesel Truck Repair	\$8,250.00	\$19,750.00
Fixed at Randy's*	\$10,300.00	\$22,100.00
*unable to do work due the limited garage size		
John's Truck Service**	Pending	Pending
**contact for a quote made on Monday, Sept. 11.		

Chief Cole spoke with an apparatus broker from Alabama on August 23 to try and determine the value of the unit. Currently the market is flooded with apparatus built from late 80's to early 90's. Prices range from \$11K to \$20K in worth in complete working order. It was advised that whatever amount put into the vehicle will not be re-cooped when sold. The only parts value (without an engine) is the pump and transmission. The apparatus is 26 years old.

Discussion:

2. Captain Brendt Cole, Station 1

3. Captain Tim McKnight, Station 2

B. 2016 FEMA GRANT STATUS REPORT: attached is an email received from our grant writer on September 7.

C. PUBLIC SAFETY BUILDING (PSB) UTILITIES: *(Chairman Engel indicated he would discuss the matter with City Manager Zettel for further discussion at the Sept. 18 meeting)*

Attached is a drawing of the Public Safety Building indicating potential assigned areas. Attached is a spread sheet indicating the Consumers Energy utilities paid by Swartz Creek from August 2016 through July 2017. The current distribution for electricity and gas is broken down separately since the bay area is not air conditioned. The water bill for the SCAFD is currently being billed at 33%.

Swartz Creek proposes 73.9% be paid by the SCAFD for electricity, gas & water going forward if the additional space is approved for occupancy by the SCAFD.

It has been suggested to reduce the amount of area being offered to the fire department that is adjacent to the police area with a wall to provide security for both areas and provided an area for the City voting equipment. Climate control should not be a factor since it is an interior room. The office suggested by the city for voter equipment storage would provided another officer or locked storage area, which is a higher priority rather than a open area.

Some additional expenses to be considered include:

1. Additional phones, installation, network switch and accessories that would cost less than \$1,000.
2. The cost to re-key the locks would be for 8 locks for less than \$200.
3. Officer furniture needed would include 2 desks, 2 desk chairs, 4-6 office

chairs, shelving, plus material to adjust the shelving in the garage area closets and table and chairs for kitchen area (left over from previous tenant or Genesee County).

4. Computers: 2 additional computers are recommended, with networking provided by current staff. The 2018 budget lists \$2,000 for computer purchases.

Discussion:

D.

E.

VI. NEW BUSINESS:

A. PERSONNEL NOTIFICATIONS OR RECOMMENDATIONS:

1. Sedrick Fornari, hired September 19, 2016, assigned to Station 1, is certified Firefighter I/II.

It is recommended Sedrick Fornari be placed on regular status with the Swartz Creek Area Fire Department.

Oath of office.

2. Dominic Fornari, residing Brady St. & Miller Rd, would be assigned to Station 1, has been recommended by the Pre-Employment Panel to proceed with hiring, pending results of his physical.

It is recommended Dominic Fornari be placed on one year probation with the Swartz Creek Area Fire Department.

3. Joshua Klamert, assigned to station 1, hired December 19, 2016, submitted his resignation effective October 1, 2017 (attached).

It is recommended to accept the resignation of Joshua Klamert effective October 1, 2017, with regrets.

4. Lonnie Harper III, assigned to station 1, hired September 21, 2015, submitted his resignation effective September 11, 2018 (attached).

It is recommended to accept the resignation of Lonnie Harper III effective September 11, 2018, with regrets.

B. TURN-OUT GEAR BIDS: Opening of bids.

It is recommended the bids be analyzed by Battalion Chief/Quartermaster Tabit to determine compliancy and proceed with ordering the lowest compliant bid with notification of the results being sent to the Fireboard members.

C.

D.

VII. GENERAL INFORMATION:

A. Municipal billings for August.

B. Flower fund balance is \$89.00 (purchase of Kim Borse's appreciate plaque in the amount of \$35.00)

C. Monthly Fire Prevention Report: Attached.

D.

E.

VIII. OPEN TO THE PUBLIC:

IX. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

X. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XI. COMMENTS FROM FIREBOARD MEMBERS:

XII. MEETING ADJOURNMENT