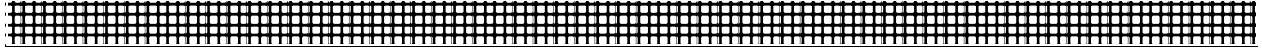


DATE: AUGUST 21, 2017
TIME: 6:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. JULY 17, 2017 MEETING

- III. CORRESPONDENCE:
 - A. JULY INCIDENT SUMMARY REPORT

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. JULY FINANCIAL REPORT

 - B. JULY BILLS LIST

 - C. JULY PAYROLL

- V. OLD BUSINESS:
 - A. APPARATUS AND STATION STATUS -
 1. Honorary Battalion Chief Jack King, (attached)
 - a. On August 14, 2017, curing pump testing, Engine 22 started leaking anti-freeze and engine oil. Chairman Engel was left a message.
Status:

 2. Captain Brendt Cole, Station 1

 3. Captain Tim McKnight, Station 2 (attached)

 - B. 2016 FEMA GRANT STATUS REPORT: nothing new to report.

 - C. PUBLIC SAFETY BUILDING (PSB) UTILITIES: Attached is a drawing of the Public Safety Building indicating potential assigned areas. Attached is a spread sheet indicating the Consumers Energy utilities paid by Swartz Creek from August 2016 through July 2017. The current distribution for electricity and gas is broken down separately since the bay area is not air conditioned. The water bill for the SCAFD is currently being billed at 33%. Swartz Creek proposes 73.9% be paid by the SCAFD for electricity, gas & water going forward if the additional space is approved for occupancy by the

SCAFD.

Some additional expenses to be considered include:

1. Additional phones, installation, network switch and accessories that would cost less than \$1,000.
2. The cost to re-key the locks would be for 8 locks for less than \$200.

3. Any office furniture that can't be acquired (left over from previous tenant or Genesee County).

Discussion:

D.

E.

VI. NEW BUSINESS:

A. PERSONNEL NOTIFICATIONS OR RECOMMENDATIONS:

1. Kim Borse, after 22 years as the Accounting Clerical Specialist, has submitted her resignation (attached) effective August 15, 2017.

Chief Cole recommends accepting Kim Borse's resignation effective August 15, 2017 with regrets.

B. AMKUS EXTRICATION EQUIPMENT HOSE REPLACEMENT: During the August 6, 2017 inspection, it was determined that 2 hose sets were found to be leaking. A quoted from Time Emergency, for an amount of \$1,474.95 is attached. The price is due to the Amkus equipment hose being rated at 10,500 psi. An investigation into alternate vendors is being investigated before the Fireboard meeting with a report to be presented for consideration.

Discussion:

C. TURN-OUT GEAR BID SPECIFICATION: Sent to the Fireboard members as a separate document is a 16 page specifications for turn out gear. The gear that may be purchased would be for those that have gear that is expiring.

Chief Cole requests permission to submit the turn-out gear specification to applicable vendors to received sealed bids by the September 18, 2017 Fireboard meeting.

D.

VII. GENERAL INFORMATION:

- A. Municipal billings for July.
- B. Flower fund balance is \$124.00
- C. Monthly Fire Prevention Report: Attached.
- D. SOG 217, Fire Safety Trailer (new)
- E. SOG 302, Personal Protective Equipment Usage (update)

- VIII. OPEN TO THE PUBLIC:
- IX. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE: none
- X. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none
- XI. COMMENTS FROM FIREBOARD MEMBERS
- XII. MEETING ADJOURNMENT