

DATE: AUGUST 17, 2009
TIME: 7:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. JUNE 15, 2009 MEETING:

- III. CORRESPONDENCE:
 - A. JUNE INCIDENT SUMMARY REPORT:
 - B. JULY INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. JUNE FINANCIAL REPORT:
 - B. JULY FINANCIAL REPORT:
 - C. JUNE BILLS LIST:
 - D. JULY BILLS LIST:

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:

 - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)

 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.

- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 - 1. Apparatus status report attached
 - 2. Tanker 23's alternator was tested by Tri-County Diesel to determine the reason why low voltage alarms are constantly going off. Assistant Chief Merriam was advised to contact C&S Motors, the local International dealer we bought the chassis through. We currently have a 105 AMP alternator. They can get a 200 AMP for \$379.00 plus \$95.00 installation labor. Since the belts are over 17 years old, it's also recommended they be replaced, which would bring the total cost over \$500.00. In addition, we would like to have the air conditioning looked at, but do not know how much that might cost until evaluated.

Chief Cole requests permission to take Tanker 23 to C&S Motors to

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replace the currently alternator for an approximate cost of \$474.00 plus the cost of belts and have the air conditioning analyzed with the cost estimate discussed with Chairman Messer for his final approval to proceed.

B. 2008 FUND BALANCE REIMBURSEMENT:

C. ITEMS FOR DISPOSAL:

Items for sale at silent auction were advertised in the Flint Journal with reference to the SCAFD web site with a listing of photos and descriptions. Some items, deemed to have zero value were destroyed and disposed of. The items requesting silent auction bids have been available for inspection prior to the Fireboard meeting until 1800 at station 1. The bids are available for review and action by the Fireboard. If no bid was received for any item, it's value will be deemed to be zero and disposed of accordingly. A complete list, with the method of disposal will be available at the next meeting.

Portable and mobile radio equipment (that were thought to have value) are being sold on eBay by Blumerich Communications. The radios that are not working were deemed to have zero value and were destroyed.

Chief Cole recommends accepting the silent auction bids received with proper disposal of any item(s) were bids were not received.

VII. NEW BUSINESS:

A. MEMBERS FOR PLACEMENT ON PROBATION: none

B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none

C. MEMBERS RESIGNING/TERMINATING:

1. Ryan Spillane, hired September 18, 2006, submitted his letter of resignation on July 13, 2009. The letter is dated June 16, 2009 (attached).

Chief Cole recommends accepting Ryan Spillane's resignation effective July 13, 2009 with regrets.

2. Robert Brandt, hired June 18, 2001, submitted his resignation July 20, 2009.

Chief Cole recommends accepting Robert Brandt's resignation effective July 20, 2009.

3. Joseph Edgerton, hired August 13, 1978, submitted is resignation, via email on August 7, 2009. A copy of the reply, which includes his resignation is attached.

Chief Cole recommends accepting Joseph Edgerton's resignation effective August 7, 2009.

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

E. ANNUAL PUMP MAINTENANCE AND TESTING: Below are three (3) quotes received.

	Front Line Services Freeland, MI	Circle K Service Midland, MI	Halt Fire Wixom, MI
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Pump Maintenance and Inspection	4 Engines: \$193.00 each (\$772.00) Grass 17: \$100.00	4 Engines & Grass 17: \$40.75 each (\$203.75)	4 Engines & Grass 17: \$130.00 each (\$650.00)
Filters and Fluids	Included	Included	Included
DOT Inspection	Included	\$61.23 each 5 units = \$306.15	\$150.00 each 5 units = \$750.00
Disposal Fee, Service Call, Travel Charges	\$175.00 total	\$151.00 total	\$100.00 disposal fee & 2 trips = (\$336.00)
Pump Testing per unit time 4	\$152.00 each (\$608.00)	\$250.00 each (\$1,000.00)	\$225.00 each (\$900.00)
Total	\$1,655.00	\$1660.90	\$2,736.00

Chief Cole recommends Front Line Services perform the annual pump maintenance and testing services for the Swartz Creek Area Fire Department in the amount of \$1,655.00.

F. BID SPECIFICATION FOR 10 SETS OF TURN OUT GEAR: Attached is the three page document for your review. The 2009 budget has provisions for 10 sets. The continued purchase of turn out gear will bring us one step closer to compliance with NFPA standards recommending all turn out gear be no older than 10 years old. The 2008 purchase was the first phase of a 3 year replacement of turn out gear for compliance with NFPA standards.

Chief Cole requests permission to send out the bid specifications to those vendors that sell the listed brands of turn out gear with presentation of the sealed bids at the September 21, 2009 Fireboard meeting.

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VIII. GENERAL INFORMATION:

- A. MUNICIPAL BILLINGS for June and July
- B. The flower fund balance is currently \$30.00.
- C. SCAFD Organizational Chart dated August 6, 2009
- D. 2008 FEMA Grant amendment. The SCBA FEMA grant had \$14,043.00 remaining from the original amount requested versus the actual amount the SCBA cost. A provision allows for the remaining funds to be utilized for Fire Prevention materials. An amendment was filed and approved by FEMA to purchase replacement Fire Prevention DVD's and hand outs in the amount of \$13,320.21. The Swartz Creek Area Firefighters have agreed to provide the 5% matching funds, in the amount of \$666.00. The SCAFD checking is being utilized to collect funds from FEMA and the Firefighters to pay for the items being ordered.
- E. Inside copy of a thank you card received from Elms School First Grade for a tour given at station 1 on May 29, 2009
- F. 2 copies of SOG 510, Personnel Accountability, attached updated August 10,

2009
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- IX. OPEN TO THE PUBLIC:
- X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:
- XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:
- XII. COMMENTS FROM FIREBOARD MEMBERS:
- XIII. MEETING ADJOURNMENT: