

DATE: AUGUST 15, 2016  
TIME: 6:00 PM  
LOCATION: STATION 1  
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
  - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
  
  - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
  
- I. APPROVAL OF MINUTES
  - A. JULY 18, 2016 MEETING:
  
- III. CORRESPONDENCE:
  - A. JULY INCIDENT SUMMARY REPORT:
  
- IV. PROFESSIONAL SERVICE REPORTS:
  - A. JULY FINANCIAL REPORT
  
  - B. JULY BILLS LIST
  
- V. COMMITTEE REPORTS:
  - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Tammy Kapraun, Ted Henry and Bill Cavanaugh:
    - 1. Fire Chief Compensation
  
  - B. HEALTH AND SAFETY COMMITTEE: Chairman Ted Henry (Members Chief Cole, Assistant Chief Merriam, Association Station 1 Trustee Todd Beedy and Association Station 2 Trustee Lori McKerracher)
  
  - C. PERSONNEL COMMITTEE: Chairman Rick Clolinger, Tammy Kapraun and John Knickerbocker.
  
  - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Richard Abrams, Ted Henry, John Knickerbocker and Attorney Bill Cavanaugh.
    - 1. Attached as a separate document is the 2016-19 Fire Agreement
  
- VI. OLD BUSINESS:
  - A. APPARATUS UPDATE from Honorary Battalion Chief Jack King-
    - 1. Apparatus status report attached

- B. AUDIT SERVICES BIDS: Bids are due by Friday, September 13, 2016.
- C. GENERAL LIABILITY INSURANCE: Bids will be submitted in September for Fireboard review in November, 2016.
- D. 2016 FEMA GRANT STATUS REPORT:

VII. NEW BUSINESS:

- A. MEMBERS FOR PLACEMENT ON PROBATION: none
- B. MEMBERS ELIGIBLE TO COME OFF PROBATION:
- C. MEMBERS RESIGNING/TERMINATING:
  - 1. Michael Whitcomb, hired at the last Fireboard meeting, for station 2. His resignation email is attached.

**Chief Cole recommends accepting Michael Whitcomb's resignation effective August 9, 2016.**

- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none
- E. TURN OUT GEAR (TOG) SPECIFICATION: Attached is the TOG specification for Fireboard approval to request sealed bids for 3 sets (coats and pants).

**Chief Cole request permission to distribute the presented TOG specification for Fireboard consideration.**

F.

VIII. GENERAL INFORMATION:

- A. MUNICIPAL BILLINGS for JULY.
- B. Flowers fund balance \$124.00.
- C. Monthly Fire Prevention Activity Report: attached
- D. SOG 402 update to include non-discrimination hire and drug free work place.
- E. SPECIAL FIREBOARD MEETING AUGUST 29, 2016 STARTING AT 6:00PM: Specifications were sent to qualified vendors for a new 4,000 tanker on July 29, 2016 for return on August 29, 2016. In addition, the budget was sent to the municipal leaders for their review. It is hoped a meeting will be held with them before August 29.  
These are the only two agenda items, for your consideration. Chairman Knickerbocker directed Chief Cole to post the special meeting with notification to Fireboard members accordingly on July 29, 2016.
- F. Michigan Township Participating Plan July 22 letter indicating compliance with their recommendations.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE): none

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none

XII. COMMENTS FROM FIRE BOARD MEMBERS:

XIII. MEETING ADJOURNMENT:

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