

DATE: MAY 15, 2017  
TIME: 6:00 PM  
LOCATION: STATION 1  
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA

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- I. CALL TO ORDER
    - A. PLEDGE OF ALLEGIANCE
    - B. ROLL CALL
    - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
    - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
  
  - II. APPROVAL OF MINUTES
    - A. APRIL 17, 2017 MEETING
  
  - III. CORRESPONDENCE:
    - A. APRIL INCIDENT SUMMARY REPORT
  
  - IV. PROFESSIONAL SERVICE REPORTS:
    - A. APRIL FINANCIAL REPORT
  
    - B. APRIL BILLS LIST
  
  - V. OLD BUSINESS:
    - A. APPARATUS AND STATION STATUS -
      - 1. Honorary Battalion Chief Jack King, (attached)
      - 2. Captain Brendt Cole, Station 1
      - 3. Captain Tim McKnight, Station 2 (attached)
  
    - B. 2016 FEMA GRANT STATUS REPORT: nothing new to report.
  
    - C. WORKERS' COMPENSATION INSURANCE SPECIFICATIONS: Bids received review
  
    - D. HEALTH CARE SAVINGS PLAN: Fireboard members Tucker and Porath requested return placement of the topic on the agenda for May. Chief Cole has been in contact with the ICMA-RC Regional Manager Jason Ashline, who has indicated the following in an email provided May 1 with the following quote after asked if this type of IRS approved plan can be run through a bank without Fireboard Chairman signature:

You CAN'T simply go to the bank to open up this type of arrangement. That is why all of the paperwork that needs to be signed because this is an employer sponsored plan and it is a special type of plan for governmental employees. This type of plan is NOT available in the private marketplace with the type of contribution amounts you are looking to put in.

This program, like the current 457 plan, would also be available to all SCAFD personnel should they choose to participate. Any amounts contributed by the Fire Chief or subsequent enrolled SCAFD personnel, would be covered by the

wages owed to the employee and there would not be an additional cost to the SCAFD.

ICMA-RC Regional Manager Jason Ashline is available to via conference call to address any issues regarding the requirement for employer signatures.

**Chief Cole recommends approval of the ICMA Retirement Healthcare Savings Plan #803664, with Fireboard Chairman signatures on all required documents, as part of the provision under Section 5, Paragraph D of the approved employment agreement dated February 28, 2017 that would also allow for all SCAFD personnel to participate.**

VI. NEW BUSINESS:

A. PERSONNEL NOTIFICATIONS OF RECOMMENDATIONS:

1. Andrew Martin, has been interviewed by the Pre-Employment Panel and was recommended to proceed with hiring. He will be assigned to station 1.  
**Chief Cole recommends Andrew Martin be placed on one year probation with the Swartz Creek Area Fire Department.**

B.

C.

VII. GENERAL INFORMATION:

- A. Municipal billings for April
- B. Flower fund balance is \$124.00
- C. Monthly Fire Prevention Report: (attached)
- D. Phone System Purchase update: There was an amount increase of \$150 for FreePBX Appliance 60. Since the March meeting was not held to approve the purchase, an increase was discovered when placing the order.

VIII. OPEN TO THE PUBLIC:

IX. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE): none

X. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none

XI. COMMENTS FROM FIREBOARD MEMBERS

XII. MEETING ADJOURNMENT

