

DATE: FEBRUARY 28, 2017  
TIME: 6:00 PM  
LOCATION: STATION 1  
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
  - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
  - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
- I. APPROVAL OF MINUTES
  - A. JANUARY 24, 2017 MEETING
- III. CORRESPONDENCE:
  - A. JANUARY INCIDENT SUMMARY REPORT
- IV. PROFESSIONAL SERVICE REPORTS:
  - A. JANUARY FINANCIAL REPORT
  - B. JANUARY BILLS LIST
- V. COMMITTEE REPORTS:
  - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Tammy Kapraun, Ted Henry and Bill Cavanaugh:
  - B. HEALTH AND SAFETY COMMITTEE: Chairman Ted Henry (Members Chief Cole, Assistant Chief Plumb, Association Station 1 Trustee Walt Melen and Association Station 2 Trustee Lori McKerracher)
  - C. PERSONNEL COMMITTEE: Chairman Rick Clolinger, Tammy Kapraun and John Knickerbocker.
    - 1. Fire Chief Employment Agreement
  - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Curt Porath, Ted Henry, John Knickerbocker and Attorney Bill Cavanaugh.
- VI. OLD BUSINESS:
  - A. APPARATUS UPDATE from Honorary Battalion Chief Jack King-
    - 1. Apparatus status report attached

- B. 2016 FEMA GRANT STATUS REPORT: nothing new to report.
- C. ANNUAL INVENTORY: As stipulated by the current Fire Agreement, the inventory was sent via email to Supervisor Gehringer and City Manager Zettel, with copies to the Fireboard, on Tuesday, February 14, 2017.
- D. ACCOUNTING CLERICAL SPECIALIST JOB STATUS: An interview was held with Emily White on Monday, February 13, 2017, with Chairman Knickerbocker, ACS Kim Borse, Assistant Chief Dave Plumb and Chief Brent Cole present. Mrs. White was offered a job with back ground checks and physical commencing. Her first day working with Kim was Saturday, February 18, 2017.

VII. NEW BUSINESS:

- A. MEMBERS FOR PLACEMENT ON PROBATION: none.
- B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
- C. MEMBERS RESIGNING/TERMINATING: none
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none
- E. STATION 2 PROMOTION ANNOUNCEMENT:

F.

G.

VIII. GENERAL INFORMATION:

- A. MUNICIPAL BILLINGS for JANUARY
- B. Flowers fund balance \$124.00.
- C. Monthly Fire Prevention Activity Report: (attached)
- D. Station 2 promotion eligibility list posting (provided as an addition to the agenda).
- E. SOG 404, 426, 602 updates. Corrections are indicated.
- F.
- G.

IX. OPEN TO THE PUBLIC:

- X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE: none
- XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none
- XII. COMMENTS FROM FIRE BOARD MEMBERS:
- XIII. MEETING ADJOURNMENT: