

DATE: JANUARY 24, 2017  
TIME: 6:00 PM  
LOCATION: STATION 1  
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA



- I. CALL TO ORDER
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
  - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
  - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
  
- I. APPROVAL OF MINUTES
  - A. DECEMBER 19, 2016 MEETING
  
- III. CORRESPONDENCE:
  - A. DECEMBER INCIDENT SUMMARY REPORT
  
- IV. PROFESSIONAL SERVICE REPORTS:
  - A. DECEMBER FINANCIAL REPORT
    - 1. Financial report before adjustments
    - 2. 2016 Year End Budget Adjustment recommendations
    - 3. Financial report after adjustments
  - B. DECEMBER BILLS LIST
  
- V. COMMITTEE REPORTS:
  - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Tammy Kapraun, Ted Henry and Bill Cavanaugh:
  - B. HEALTH AND SAFETY COMMITTEE: Chairman Ted Henry (Members Chief Cole, Assistant Chief Merriam, Association Station 1 Trustee Todd Beedy and Association Station 2 Trustee Lori McKerracher)
  - C. PERSONNEL COMMITTEE: Chairman Rick Clolinger, Tammy Kapraun and John Knickerbocker.
    - 1. Fire Chief Employment Agreement
  - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Curt Porath, Ted Henry, John Knickerbocker and Attorney Bill Cavanaugh.

- VI. OLD BUSINESS:
  - A. APPARATUS UPDATE from Honorary Battalion Chief Jack King-
    - 1. Apparatus status report attached
  - B. 2016 FEMA GRANT STATUS REPORT: nothing new to report.
  - C. ANNUAL INVENTORY: To be presented at the February 28 meeting.
  - D. Accounting Clerical Specialist job status report:
  
- VII. NEW BUSINESS:
  - A. MEMBERS FOR PLACEMENT ON PROBATION: none.
  - B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
  - C. MEMBERS RESIGNING/TERMINATING:
    - 1. Joseph Yambrick, submitted his resignation via email on December 26, 2016 (attached). FF Yambrick was hired on April 21, 2008 and was assigned to station 1.  
**Chief Cole recommends accepting FF Joseph Yambrick's resignation with regrets.**
  - D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none
  - E. STATION 1 PROMOTION ANNOUNCEMENT:
  
  - F. DISPOSAL OF OLD COPIER: Discussion
  
- VIII. GENERAL INFORMATION:
  - A. MUNICIPAL BILLINGS for DECEMBER
  - B. Flowers fund balance \$124.00.
  - C. Monthly Fire Prevention Activity Report: no activity to report for December
  - D. Email from City Manager Zettel regarding utility apportionment and pending snow removal and mowing (attached)  
Email from City Clerk Connie Eskew regarding utility percentage (attached)
  - E. The new copier was delivered on January 11, 2017.
  - F. Station 1 promotion eligibility list posting (attached).
  
- IX. OPEN TO THE PUBLIC:
- X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE: none
- XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none
- XII. COMMENTS FROM FIRE BOARD MEMBERS:
- XIII. MEETING ADJOURNMENT: