


DATE: January 16, 2018
TIME: 6:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIRE FIREBOARD AGENDA

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- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. DECEMBER 18, 2017 MEETING

- III. CORRESPONDENCE:

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- A. DECEMBER INCIDENT SUMMARY REPORT
 - B.

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- IV. PROFESSIONAL SERVICE REPORTS:
 - A. DECEMBER FINANCIAL REPORT

- 1. Financial report before adjustments
- 2. 2017 Year End Budget Adjustment recommendations
- 3. Financial report after adjustments

- B. DECEMBER BILLS LIST

- C. DECEMBER PAYROLL

- V. OLD BUSINESS:

- A. Fire Chief Employment Agreement -

- B. APPARATUS STATUS -

- 1. Honorary Battalion Chief Jack King, (attached)

- C. PUBLIC SAFETY BUILDING SECURITY

- 1. Sonitrol:
- 2. Guardian:
- 3. ADT:

Discussion/Action:

VI. NEW BUSINESS:

A. PERSONNEL PROMOTION RECOMMENDATIONS:

1. Battalion Chief Stephen D. Tabit has held a supervision/officer position for 23 of his 27 years with the department. BC Tabit is certified Firefighter I & II as well as certified Officer I, II, & III. **Chief Plumb recommends the promotion of Stephen D. Tabit to the rank of Assistant Chief.**

2. Captain Brendt J. Cole has held a supervision/officer position for 16 of his 20 years with the department. Captain Cole is certified Firefighter I & II as well as certified Officer I, II, & III. **Chief Plumb recommends the promotion of Brendt J. Cole to the rank of Battalion Chief.**

3. Firefighter Daniel Merriam joined the SCAFD in June of 2010. FF. Merriam began his career as an explorer in 2006. Firefighter Merriam is Certified Firefighter I & II as well as certified Fire Officer I, II & III. Based off an eligibility list created January 24th, 2017. FF. Merriam is listed next to being promoted to the rank of Sergeant. **Chief Plumb recommends the promotion of Daniel E. Merriam to the rank of Sergeant.**

B. TURNOUT GEAR PURCHASE: Additional staff either currently or within a short period of time will need new turnout gear. Quotes that were approved in October 2017 are still valid through February 1st. 2018 budget was approved for 7 sets of gear in the amount of \$2,200 ea. For a total of \$15,400.00. **Chief Plumb requests the purchase up to 5 sets of turnout gear, to be taken out of line item 4976.1 not to exceed \$11,000.00 + shipping.**

C. 9-1-1 EQUIPMENT AGREEMENT – As of writing Clayton Twp. had completed a resolution and the same was before the City of Swartz Creek on January 8, 2018. After discussion with the 9-1-1 attorney, it is recommended that since the Fireboard oversees the operation of the Fire Department, in addition to the municipalities' resolution the fireboard should do the same. Recommendation further request the signers be the elected officials from each municipality.

Resolution attached.

Discussion/Action:

VII. GENERAL INFORMATION:

- A. Municipal billings for Dec.
- B. Flower fund balance is \$89.00
- C.

VIII. OPEN TO THE PUBLIC:

IX. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE: none

X. CHAIN OF COMMAND APPEAL TO THE FIREBOARD: none

XI. COMMENTS FROM FIREBOARD MEMBERS

XII. MEETING ADJOURNMENT